

**FY 15 - 16
ACTION PLAN
for the
CITY OF CHARLOTTESVILLE
and the
THOMAS JEFFERSON HOME
CONSORTIUM**

**Adopted by
Charlottesville City Council
May 4, 2015**



**Adopted by
Thomas Jefferson Planning District
Commission May 7, 2015**



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan for 2013-2017 set forth an overall plan to support community development needs, including housing needs, in the Thomas Jefferson Planning District and in the City of Charlottesville. The Action Plan for FY 2015-2016 re-affirms the goals expressed in the region's Consolidated Plan, which was developed and adopted in May 2013. The Consolidated Plan is a five-year document that guides the specific activities developed annually through the Action Plan. Both the Consolidated Plan and the annual Action Plan guide the use of federal Community Development Block Grant (CDBG) funds received annually by the City of Charlottesville and the federal HOME funds received annually by the Thomas Jefferson HOME Consortium. Consortium members include the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

The member governments of the Thomas Jefferson Planning District agreed on an equal share basis of HOME funds available to each participating government (with towns included with their respective counties) with the exception of 15% of the total HOME funds, which are reserved for the Community Housing Development Organization (CHDO) set aside. The CHDO funds are rotated among the participating localities. The City of Charlottesville has been designated the lead agency for the HOME Consortium and the Thomas Jefferson Planning District Commission the designated Program Manager for the Consortium.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Action Plan identifies specific activities to be undertaken with the funds during the program year from July 1, 2015 to June 30, 2016 as a means of fulfilling the goals stated in the Consolidated Plan. The objectives and outcomes of the Annual Action Plan for 2015-2016 are linked to the priority 5-Year Goals for set forth in the Consolidated Plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past performance of the City of Charlottesville's CDBG program and the HOME Consortium is recorded annually in the Consolidated Annual Performance Evaluation Report (CAPER) and submitted to HUD. These documents are also available online at the TJPDC website.

Prior to updating the Consolidated Plan, the Housing Directors performed a self-evaluation of the full scope of the 5-year plan, essentially adding up accomplishments recorded in the previous CAPERs. The purpose of the self-assessment was to set realistic goals, based on what has been achievable in the past given a certain level of funding. The evaluation revealed that some activities fell short of the goals in the previous Consolidated Plan, while others greatly exceeded the goals. In general downpayment assistance and other activities designed to promote first-time homeownership lagged. This is mostly accounted for by the significant downturn in the housing market that occurred during the Consolidated Plan timeline, and the resulting paucity of prospective homebuyers. On the other hand, housing rehabilitations exceeded projected outcomes in most of the localities, based on a greater demand for these activities. The Consolidated Plan establishes broad 5-year goals, but the annual Action Plans allow the City of Charlottesville and the HOME Consortium the ability to adapt to current market conditions and changing needs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation was a central component of the Consolidated Plan update, completed in May 2013. This process established the goals and priorities for the Consolidated Plan, which continues to inform the annual Action Plans. For this Action Plan, a draft for public comment was made available on March 20, 2015 for a 30-day public comment period. An advertisement on the availability of the draft and the comment period appeared in the Tuesday, March 19, 2015 issue of the Daily Progress, the newspaper of general circulation in the region. A public hearing was held at the Thomas Jefferson Planning District Commission's (TJPDC's) regular meeting on April 2, 2015. The draft plan was posted on the TJPDC web site and an article on the availability of the plan was included in TJPDC's April 7, 2015 News Brief, reaching an audience of approximately 1,200 people across the region. Prior to adoption, the City Council held a public hearing on May 4, 2015.

The City of Charlottesville has been including citizens in the planning process of the use of CDBG funds through both public hearings and citizen committees. The process began in August 2014 with an initial public hearing to discuss the general priorities of the CDBG funding and the selection of the priority neighborhood. Following the public hearing and recommendations from City Council, the CDBG Task Force—made up of residents from each Target Neighborhood, as well as the School Board, Planning Commission, Social Agencies and one at large member—met to discuss how City Council directives could be implemented. The CDBG Task Force issued an RFP for potential projects and reviewed submissions through February 2015. A list of projects recommended for funding by the CDBG Task Force was taken before a Joint Public Hearing of the Planning Commission and City Council in March 2015. The comments from the public hearing were very positive and the projects proposed to receive funding

were recommended for approval by the Planning Commission. City Council reviewed the CDBG budget during their April 6 and 20, 2015 meeting, making a few small changes to what was recommended.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments were received on the Consolidated Plan throughout all phases of the process. A total of four public hearings were held during the Annual Action Plan process.

6. Summary of comments or views not accepted and the reasons for not accepting them

For the Action Plan process, no comments made during public meetings have been rejected, and all were incorporated into the Action Plan to the extent that they were relevant to the intent of the plan.

7. Summary

This one-year Action Plan is consistent with the goals established in the five-year Consolidated Plan.

The Consolidated Plan contains data and narrative to establish the current and anticipated needs, a description of the current and anticipated market context within which any activities would be conducted, and a strategic plan designed to meet identified needs with the anticipated funding available. The plan governs housing and community development actions undertaken by the City of Charlottesville and the HOME Consortium between 2013 and 2018.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHARLOTTESVILLE	
CDBG Administrator	CHARLOTTESVILLE	
HOPWA Administrator		
HOME Administrator	CHARLOTTESVILLE	HOME Consortium at TJPDC
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Thomas Jefferson Planning District Commission (TJPDC) and City of Charlottesville have jointly taken a leadership role in preparing the Annual Action Plan, with assistance from members of the Thomas Jefferson HOME Consortium. The PDC serves as the administrator for the HOME Consortium. The City of Charlottesville is the administrator for the CDBG entitlement funds.

Consolidated Plan Public Contact Information

For more information on the 2015 Action Plan, please contact Billie Campbell at bcampbell@tjpd.org or 434-979-7310 ext 230 or Melissa Thackston at thackston@charlottesville.org or 434-970-3182.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

This section lists the agencies and organizations that have been consulted for information and direction on the Action Plan. Many of the consulting parties influenced the Action Plan, typically in the areas specific to the expertise of the organization.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

There are a few umbrella organizations in the region that serve to bring together housing providers and human services and health agencies. The Disabilities Services Board (DSB), which was staffed by the Thomas Jefferson Planning District Commission, convened a range of people and organizations in the region with an interest in serving people with a broad range of disabilities. A needs assessment gathering was held by the DSB in January 2013 to assess progress made toward addressing needs previously recorded, and to consider new needs that had arisen in recent years. The DSB was disbanded in early 2015, and will be replaced by the No Wrong Door Advisory Council, staffed by the Jefferson Area Board for Aging (JABA), as part of the federal Aging and Disability Resource Connections (ADRC) initiative.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care was consulted during the annual action plan. The CoC, under the leadership of the Thomas Jefferson Area Coalition for the Homeless (TJACH), provided information on actions for the homeless and other special needs. TJACH is adopted an update of the Community Plan to End Homelessness on March 25, 2015, to reflect current needs, changing federal funding priorities, and greater collaboration.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Charlottesville, Albemarle County, and the Thomas Jefferson Planning District Commission have seats as public members of TJACH's Governance Board. That body establishes funding priorities and develops the regional submission for ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ALBEMARLE HOUSING IMPROVEMENT PROGRAM (AHIP)
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in HOME Consortium Housing Directors meetings.
2	Agency/Group/Organization	PIEDMONT HOUSING ALLIANCE
	Agency/Group/Organization Type	Housing Service-Fair Housing Regional organization Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.

3	Agency/Group/Organization	FLUVANNA / LOUISA HOUSING FOUNDATION
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in HOME Consortium Housing Directors meetings.
4	Agency/Group/Organization	NELSON COUNTY COMMUNITY DEVELOPMENT FOUNDATION
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.
5	Agency/Group/Organization	SKYLINE CAP
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.
6	Agency/Group/Organization	THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
	Agency/Group/Organization Type	Housing Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Thomas Jefferson Planning District Commission houses and staffs the HOME Consortium and helped co-write the Annual Action Plan. TJPDC has a regional representative on the TJACH Governance Board.
7	Agency/Group/Organization	Jefferson Area Board of Aging
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	JABA is a partner in Action 2020.
8	Agency/Group/Organization	CHARLOTTESVILLE REDEVELOPMENT AND HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CRHA responded to request for information/update.
9	Agency/Group/Organization	Thomas Jefferson Area Coalition for the Homeless
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information and update.

Identify any Agency Types not consulted and provide rationale for not consulting

A wide range of organizations were informed about the Annual Action Plan update process and kept informed of public meetings and draft reviews by email throughout the course of the update. These organizations include business groups, social service providers, neighborhood associations, real estate and housing organizations, anti-poverty organizations, and health and mental health organizations. Not all opted to participate in providing feedback or comments.

The full list of those notified is as follows: Agencies and Organizations - The Charlottesville Health Department of the Thomas Jefferson Health District, United Way, Independence Resource Center, County of Albemarle, Salvation Army, Region Ten Community Services, Monticello Area Community Action Agency, Charlottesville Redevelopment and Housing Authority, Albemarle Housing Improvement Program, Piedmont Housing Alliance, Jefferson Area Board For Aging, County of Albemarle Housing Office, Public Housing Association of Residents, On Our Own-Drop-In Center, and Charlottesville/Albemarle Legal Aid Society; Local Media - The Daily Progress, Fluvanna Review, Greene County Record, The Central Virginia, and Cville Weekly; Neighborhood Associations – Belmont-Carlton, Blue Ridge Commons, Burnett Commons, Fifeville, Forest Hills, Fry’s Spring, Greenbrier, Jefferson Park Avenue, Johnson Village, Kellytown, Lewis Mountain, Little High, Locust Grove, Martha Jefferson, Meadows, Meadowbrook Hills/Rugby, North Downtown, Orangedale, Ridge Street, Rose Hill, Starr Hill, University, Venable, Westhaven, Willoughby, Woodhaven, Woolen Mills and 10th and Page.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	TJACH	The revised Community Plan to End Homelessness overlaps with the Consolidated Plan, as described in SP-60.
Fair Housing and Equity Assessment	TJPDC	The FHEA was written as part of a sustainable Communities Regional Planning Grant. Goals encourage regional provision of affordable housing and integration of neighborhoods overlap with this plan.
Comprehensive Plans	Charlottesville and Albemarle County	The Comprehensive Plans of these two jurisdictions were updated concurrently with the Consolidated Plan, and the housing chapters of these plans mutually support the Annual Action Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Community Health Improvement Plan	TJ Health District	This regional health plan was consulted for the Needs Assessment of the Consolidated Plan for any health-related impacts that may result from housing and community development in the region.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation was a central component of the Consolidated Plan update, with members of the public and representatives of stakeholder organizations giving substantive input during every stage of the process. A public meeting was held on October 9, 2012 as a kick-off. The 25 participants were equipped with the tools necessary to evaluate needs and inform goals on their own. The CPD maps website was demonstrated, as well as new data on housing and transportation affordability. Staff drafting the plan update received guidance for who should be involved, what materials should be used, and how input should be received during the update process.

A dedicated webpage was established on the TJPDC website, and materials and meeting notices were published there as they became available. Notifications were also made to an email list of interested parties. A detailed online survey was administered between January 15, 2013 and February 12, 2013. A total of 93 respondents ranked priority needs for the area, suggested new needs, ranked previous goals for each localities, and suggested new goals. The results of the survey, as aggregated, were directly incorporated into the Priority Needs and Goal sections of the plan.

A needs assessment forum was held in January 2013 with the Disabilities Services Board to assess the housing and community development needs unique to the population of people with disabilities.

The plan process was completed with a series of events held between March and May of 2013. They were widely publicized through flyers, a newspaper advertisement, and email blasts. All outreach for these events explicitly encouraged low-income and minority members of the public to participate. The events included a public hearing with the TJPDC to hear the results of the needs assessment/market analysis, a larger community workshop with 27 people in attendance, a month-long public comment period for a draft of the plan, and a final public hearing with the City of Charlottesville to review and approve a final draft prior it submission. Participants at each of these venues were directly given opportunities to comment on findings and draft goals of the plan. All comments were recorded, and have been used to revise the content of the plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	A notice of public hearings and public comment period for the Annual Action Plan was published in the Daily Progress on Thursday, March 19, 2015. All interested citizens were invited to comment on the draft plan.	None received.	N/A	
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the City of Charlottesville City Council's August 18, 2014 regular meeting to discuss the general priorities for CDBG funding and to select a priority neighborhood.	None received.	N/A	
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the Thomas Jefferson Planning District Commission's regular meeting on April 2, 2015.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the City of Charlottesville City Council's regular meeting on May 4, 2015.			
5	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	The City of Charlottesville CDBG task force comprising Council appointed residents from each target neighborhood, a School Board member, a Planning Commissioner, and social agency representative, and an at large member met two times in February to review applications for funding and make recommendation to City Council.	None received.	N/A	
6	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	The City of Charlottesville Strategic Action Team comprising staff from Planning, Social Services, Human Services, Economic Development, and the City Manager's Office met and reviewed applications for Economic Development funding.	None received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community	The draft plan was posted on the TJPDC web site and an article on the availability of the plan was included in the TJPDC's April 7, 2015 News Brief, reaching an audience of approximately 1,200 people across the region.	None received.	N/A	www.tjpd.org/housing/index.asp
9	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A notice of the public comment period was sent to the City of Charlottesville Public Notification email list. This list comprises over 450 individuals including the leaders of all neighborhood groups and resident associations (including public housing).	One citizen responded that the City's goal regarding homeowner rehabilitation should reflect language in the comprehensive plan.	Because the goals in the Action Plan are regional, changing the text to reflect one locality's comprehensive plan cannot be done. Further, the goal's text is formed at the Consolidated plan level. This comment was instead incorporated into the description of the Charlottesville Homeowner Rehab project text.	
10	Internet Outreach	Non-targeted/broad community	The draft Action Plan for public comment was posted on the City of Charlottesville website.	None received.	N/A	www.charlottesville.org

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

This section lists the expected resources available through the HOME and CDBG programs to be applied toward meeting the goals of this plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	376,098	0	507,962	884,060	752,196	Prior resources include funding from activities that have be completed or cancelled with funds remaining or EN that has been freed up as a result of PI that has been applied during prior year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	455,749	57,000	15,129	527,878	891,498	Prior resources include funding from activities that have be completed or cancelled with funds remaining or EN that has been freed up as a result of PI that has been applied during prior year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Acquisition Admin and Planning Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership	1,520,000	0	0	1,520,000	6,500,000	Each year, the City of Charlottesville allocates a portion of its CIP to the Charlottesville Housing Fund, to increase and support affordable housing units and programs throughout the City.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In previous years, the Consortium accrued match from the City of Charlottesville, which provides a 25% match for each project, and Habitat for Humanity projects. Projects of the Greater Charlottesville Habitat for Humanity are not all HOME assisted, but all are HOME match-eligible. Match funds from Habitat for Humanity include below market interest rate loans and soft-second mortgages forgiven over the lifetime of the loan. Excess match from prior years totaled \$4,334,004 at the end of Program Year 2013. With the use of these two match sources, the Consortium typically runs a surplus in available match each year. Especially, with decreased funding allocations anticipated in the future, the

Consortium is confident that all matching requirements will be satisfied.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publically-owned land that is anticipated for use within the Consolidated Plan timeframe to meet needs identified in this plan.

Discussion

The annual allocations were provided by HUD.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Refine Housing Policy	2013	2018	Affordable Housing	Albemarle County	Risk of homelessness Rental cost-burden High costs of home purchase Neighborhood Segregation Increase in Doubling-Up Regulatory Barriers	CDBG: \$0 HOME: \$0	Other: 2 Other
2	Affordable Rental Assistance	2013	2018	Affordable Housing	City of Charlottesville Albemarle County	Risk of homelessness Rental cost-burden High costs of home purchase Neighborhood Segregation Increase in Doubling-Up Regulatory Barriers	CDBG: \$0 HOME: \$0	Tenant-based rental assistance / Rapid Rehousing: 700 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Rehabilitative Services to Homes	2013	2018	Affordable Housing	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Substandard Housing Conditions Energy Inefficiency	CDBG: \$76,900 HOME: \$170,927	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Homeowner Housing Rehabilitated: 30 Household Housing Unit
4	Assist First-Time Homebuyers	2013	2018	Affordable Housing	City of Charlottesville	High costs of home purchase	CDBG: \$54,801 HOME: \$56,484	Direct Financial Assistance to Homebuyers: 11 Households Assisted
5	Provide Emergency Repairs	2013	2018	Affordable Housing	City of Charlottesville Albemarle County	Substandard Housing Conditions Energy Inefficiency		Other: 5 Other
6	Promote Workforce Housing Near Jobs	2013	2018	Affordable Housing Non-Housing Community Development	City of Charlottesville Albemarle County	Rental cost-burden High costs of home purchase Transportation Access Barriers	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Encourage New Housing with Supportive Services	2013	2018	Non-Homeless Special Needs	Albemarle County	Transportation Access Barriers Housing Options for Special Needs Lack of Shelter for Homeless Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other
8	Participate in State Housing Programs	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County	Programs Consistent with the Consolidated Plan	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other
9	Support Job Improvement	2013	2018	Non-Housing Community Development	City of Charlottesville	Lack of jobs that pay a sufficient wage Lack of Training Needed by Employers	CDBG: \$191,410	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2700 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 143 Persons Assisted Businesses assisted: 10 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Maintain or Add New Affordable Housing	2013	2018	Affordable Housing	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase Housing Options for Special Needs Lack of Shelter for Homeless Current Homeowner Cost-Burden Increase in Doubling-Up Substandard Housing Conditions Energy Inefficiency	HOME: \$239,763	Direct Financial Assistance to Homebuyers: 5 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Support Programs to Assist Special Needs	2013	2018	Homeless Non-Homeless Special Needs	City of Charlottesville	Housing Options for Special Needs Lack of Shelter for Homeless Discrimination in the Housing Market	CDBG: \$176,050 HOME: \$0 CHF: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3400 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Other: 1 Other
13	Support Homeless and Transition to Independence	2013	2018	Affordable Housing Homeless	City of Charlottesville	Lack of Shelter for Homeless Increase in Doubling-Up Ex-Offender Reentry Discrimination in the Housing Market	CDBG: \$206,890	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted Housing for Homeless added: 1 Household Housing Unit
14	Redevelop Public Housing for Integration	2013	2018	Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden Neighborhood Segregation Increase in Doubling-Up Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Rental units rehabilitated: 376 Household Housing Unit
15	Revise Codes to Improve Housing	2013	2018	Affordable Housing Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
16	Encourage Increase in Financial Assistance	2013	2018	Affordable Housing Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase Lack of Child Care Options Lack of Shelter for Homeless Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Substandard Housing Conditions Energy Inefficiency Ex-Offender Reentry	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
17	Promote Local Funds for Housing	2013	2018	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Fluvanna County	Risk of homelessness Rental cost-burden High costs of home purchase Housing Options for Special Needs	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
18	Create New Rental Units	2013	2018	Affordable Housing	Louisa County Greene County	Risk of homelessness Rental cost-burden Regional Cooperation	HOME: \$239,763	Rental units constructed: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
19	Support Infrastructure Improvements	2013	2018	Non-Housing Community Development	City of Charlottesville Greene County	Transportation Access Barriers	CDBG: \$258,879	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
20	Address Special Needs	2013	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development	Greene County	Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
22	Operate Transitional Home	2013	2018	Homeless Non-Homeless Special Needs	Louisa County	Risk of homelessness Housing Options for Special Needs Lack of Shelter for Homeless Ex-Offender Reentry	CDBG: \$0 HOME: \$0 CHF: \$0	Homelessness Prevention: 9 Persons Assisted
23	Encourage Smaller Homes	2013	2018	Affordable Housing	Louisa County	Risk of homelessness Rental cost-burden High costs of home purchase Current Homeowner Cost-Burden Energy Inefficiency	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
24	Develop Rental Units Consistent with Rural Area	2013	2018	Affordable Housing	Nelson County	Risk of homelessness Rental cost-burden Increase in Doubling-Up	HOME: \$239,763	Rental units constructed: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
25	Collaborate to Fund Projects	2012	2013	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Nelson County	Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
					Annual Action Plan 2015	Programs Consistent with the Consolidated Plan		31

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
26	Promote Jobs and Housing for Special Needs	2013	2018	Affordable Housing Non-Housing Community Development	Nelson County	Lack of jobs that pay a sufficient wage Lack of Training Needed by Employers Housing Options for Special Needs Substandard Housing Conditions Discrimination in the Housing Market	CDBG: \$26,850 HOME: \$0 CHF: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Other: 1 Other
27	Support Housing and Services for Elderly	2013	2018	Affordable Housing Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Housing Options for Special Needs Current Homeowner Cost-Burden	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
28	Support Victims of Domestic Violence	2013	2018	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Housing Options for Special Needs Increase in Doubling-Up	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
29	Foster Regional Collaboration	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Regional Cooperation	CDBG: \$0 HOME: \$53,477 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
30	Raise Awareness of Rental Housing Needs	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Rental cost-burden Increase in Doubling-Up	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
31	Educate and Counsel on Fair Housing	2013	2018	Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Neighborhood Segregation Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
32	Provide Jobs through Section 3 Contracts	2013	2018	Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Lack of jobs that pay a sufficient wage		Other: 6 Other
33	Collect Housing and Community Development Data	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Regional Cooperation	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
34	Leverage Institutional Resources	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Untapped Institutional Potential	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
36	Promote Accessory Dwelling Units	2013	2018	Affordable Housing Non-Homeless Special Needs	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Rental cost-burden Current Homeowner Cost-Burden Regulatory Barriers	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
37	Conduct Training Sessions	2013	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Lack of Training Needed by Employers	CDBG: \$161,085	Public service activities other than Low/Moderate Income Housing Benefit: 13 Persons Assisted Businesses assisted: 20 Businesses Assisted Other: 6 Other
38	Create new homeowner units	2013	2017	Affordable Housing	Fluvanna County Town of Columbia	Risk of homelessness Rental cost-burden High costs of home purchase Substandard Housing Conditions	HOME: \$74,842	Homeowner Housing Added: 1 Household Housing Unit

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Refine Housing Policy
	Goal Description	The City of Charlottesville and Albemarle County continue to review and revise their Affordable Housing Policies as needed. No funding directly allocated towards this goal.
2	Goal Name	Affordable Rental Assistance
	Goal Description	Continue to provide approximately 700 households with Housing Choice Vouchers.
3	Goal Name	Provide Rehabilitative Services to Homes
	Goal Description	
4	Goal Name	Assist First-Time Homebuyers
	Goal Description	
5	Goal Name	Provide Emergency Repairs
	Goal Description	
6	Goal Name	Promote Workforce Housing Near Jobs
	Goal Description	Outcome Indicator of '2 Other' reflects the two localities of Charlottesville and Albemarle's commitment to consider the placement of workforce housing near jobs when making housing decisions. No funds directly allocated to this goal.

7	Goal Name	Encourage New Housing with Supportive Services
	Goal Description	Outcome Indicator of '2 Other' reflects Charlottesville and Albemarle's commitment to encourage housing providers to include supportive services within their new projects. No funds directly allocated towards this goal.
8	Goal Name	Participate in State Housing Programs
	Goal Description	Outcome Indicator of '2 Other' reflects the City of Charlottesville and Albemarle County's commitment to participate in state programs that help further accomplish the goals of the Consolidated Plan. No funds directly allocated towards this goal.
9	Goal Name	Support Job Improvement
	Goal Description	
10	Goal Name	Maintain or Add New Affordable Housing
	Goal Description	
11	Goal Name	Support Housing Programs
	Goal Description	Outcome Indicator '1 Other' reflects the City of Charlottesville's commitment to support housing programs through the Charlottesville Housing Fund. As of the submission of the Action Plan, actual projects and expected outcomes are unknown.
12	Goal Name	Support Programs to Assist Special Needs
	Goal Description	Outcome indicator reflects the City of Charlottesville's commitment to support programs to assist special needs. No funds directly allocated towards this goal.
13	Goal Name	Support Homeless and Transition to Independence
	Goal Description	

14	Goal Name	Redevelop Public Housing for Integration
	Goal Description	No funds directly allocated towards this goal.
15	Goal Name	Revise Codes to Improve Housing
	Goal Description	Outcome Indicator of '1 Other' reflects the City of Charlottesville's plan to review and revise codes to improve housing. No funds directly allocated towards this goal.
16	Goal Name	Encourage Increase in Financial Assistance
	Goal Description	Outcome Indicator of '6 Other' reflects the Jurisdictions' commitment to try and encourage local officials and other funding sources to provide more funds to support affordable housing programs.
17	Goal Name	Promote Local Funds for Housing
	Goal Description	Outcome Indicator of '1 Other' reflects Fluvanna County's staff commitment to encourage local officials to provide local funding to support affordable housing projects.
18	Goal Name	Create New Rental Units
	Goal Description	
19	Goal Name	Support Infrastructure Improvements
	Goal Description	
20	Goal Name	Address Special Needs
	Goal Description	Outcome indicator '1 Other' reflects Greene County's commitment to addressing the needs of Special Needs population. No funds directly allocated towards this goal.
22	Goal Name	Operate Transitional Home
	Goal Description	No funds directly allocated towards this goal in PY 15.

23	Goal Name	Encourage Smaller Homes
	Goal Description	Outcome Indicator of '1 Other' reflects Louisa County's commitment to encourage the development of smaller sized homes as a way to address the priority needs listed. No funds directly allocated towards this goal.
24	Goal Name	Develop Rental Units Consistent with Rural Area
	Goal Description	
25	Goal Name	Collaborate to Fund Projects
	Goal Description	No funds directly allocated towards this goal.
26	Goal Name	Promote Jobs and Housing for Special Needs
	Goal Description	No funds directly allocated towards this goal.
27	Goal Name	Support Housing and Services for Elderly
	Goal Description	No funds directly allocated towards this goal.
28	Goal Name	Support Victims of Domestic Violence
	Goal Description	No funds directly allocated towards this goal.
29	Goal Name	Foster Regional Collaboration
	Goal Description	Outcome Indicator of '6 Other' reflects the 6 localities of the HOME Consortium and Housing Directors' Council working together to address the priority needs of the region. No funds directly allocated towards this goal.
30	Goal Name	Raise Awareness of Rental Housing Needs
	Goal Description	The outcome indicator of '6 Other' reflects the six localities of the HOME Consortium's commitment to raise awareness of rental housing needs. No funds directly allocated towards this goal.

31	Goal Name	Educate and Counsel on Fair Housing
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities of the HOME Consortiums' commitment to Educate and Counsel of Fair Housing and to reduce the impediments found in the AI. No funds directly allocated towards this goal.
32	Goal Name	Provide Jobs through Section 3 Contracts
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities' of the HOME Consortium commitment to the greatest extent feasible to provide jobs through Section 3 contracts. The City of Charlottesville now requires "Section 3" compliance on all local affordable housing projects, even if no federal funds are involved.
33	Goal Name	Collect Housing and Community Development Data
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities' commitment to work together to collect housing and community development data to better assess how the priority needs are being addressed. No funds directly allocated towards this goal.
34	Goal Name	Leverage Institutional Resources
	Goal Description	Outcome Indicator '6 Other' reflects the six localities commitment to leveraging institutional resources, such as the University of Virginia, to help address the priority needs of the region. No funds directly allocated towards this goal.
35	Goal Name	Expand Financing Capacity
	Goal Description	Outcome Indicator '6 Other' reflects the six localities' commitment to improve their own and other partner agencies' financing capacity in order to address the priority needs of the region. No funds directly allocated towards this goal.
36	Goal Name	Promote Accessory Dwelling Units
	Goal Description	Outcome Indicator '6 Other' reflects the six localities commitment to the greatest extent allowed by local ordinance, to promote accessory dwelling units as a way to address the priority needs listed. No funds directly allocated towards this goal.
37	Goal Name	Conduct Training Sessions
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities commitment to conduct training sessions or support other agencies conducting training sessions to improve the self-sufficiency of residents in the region.

38	Goal Name	Create new homeowner units
	Goal Description	

Table 3 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects are planned to be initiated within the following fiscal year, in order to achieve the goals previously stated in the Action Plan with available resources through the HOME and CDBG programs.

#	Project Name
2	10th and Page Block by Block Priority Neighborhood MC-03K
3	Community Investment Collaborative MC-18C
4	Seedplanters MC-18C
5	Small Business Development MC-18C
6	OAR Reentry MC- 05
7	VIEW Career Training MC- 05H
8	Admin and Planning MC- 21A
9	City of Promise Career Training - 05H
10	Office of Economic Development Go CNA - 05H
11	United Way Child Care - 05L
12	MACAA Hope House - 01
13	On Our Own Facility Improvements - 03
14	ReadyKids Facility Improvements - 03
15	ARC of the Piedmont Facility Improvements - 03
16	TJCLT Acquisition - 01
17	Albemarle Rehabilitation
18	Charlottesville DP PHA
19	Charlottesville DP HFH
20	Charlottesville Rehabilitation
21	Fluvanna DP Assistance
22	Fluvanna Rehabilitation
23	Fluvanna Rental
24	Greene DP Assistance
25	Greene Rehabilitation
26	Greene Rental
27	Louisa DP Assistance
28	Louisa Rehabilitation
29	Louisa Rental
30	Nelson DP Assistance
31	Nelson Rehabilitation
32	Nelson Rental
33	HOME Administration

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The needs were prioritized through the Needs Assessment and an online survey, and are presented in order of priority in SP-25. Not all goals have projects identified, because there is not enough funding available in the current fiscal year, or expected to be available in the near future, to address all needs identified.

AP-38 Project Summary

Project Summary Information

Table 4 – Project Summary

1	Project Name	10th and Page Block by Block Priority Neighborhood MC-03K
	Target Area	City of Charlottesville 10th and Page
	Goals Supported	Support Infrastructure Improvements
	Needs Addressed	Transportation Access Barriers Lack of Safe Public Places
	Funding	CDBG: \$258,879
	Description	10th and Page has been named the FY 15-16 Priority Neighborhood. Work will focus on pedestrian safety improvements.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Family composition in the neighborhood comprises singles, families with children, elderly, disabled, and unrelated individuals living together.
	Location Description	
	Planned Activities	Planned work will focus on improving pedestrian safety and accessibility throughout the 10th and Page neighborhood.
2	Project Name	Community Investment Collaborative MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions

	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$12,500
	Description	CIC will be working with low-income individuals to help them start or improve micro-enterprise businesses through technical assistance, education, and funding.
	Target Date	6/30/2015
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will be used to provide 20 scholarships to entrepreneurs/businesses to attend CIC.
3	Project Name	Seedplanters MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$25,000
	Description	Seedplanters will be working with low-income women entrepreneurs and provide technical assistance on business development and management. Upon completing the training program, some businesses will receive a grant to help them get started.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	At least 5 entrepreneurs/businesses will benefit.
4	Project Name	Small Business Development MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$25,200
	Description	Through the Office of Economic Development, eligible small business will have the opportunity to receive technical assistance and aid to address issues or shortcomings that are affecting their success.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will benefit 10 businesses.
5	Project Name	OAR Reentry MC- 05
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Support Homeless and Transition to Independence
	Needs Addressed	Risk of homelessness Lack of Training Needed by Employers Transportation Access Barriers Ex-Offender Reentry

	Funding	CDBG: \$6,890
	Description	OAR will provide reentry services to recently released offenders as well as case management for the Coming Home to Work placement program.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	75 individuals are expected to benefit.
6	Project Name	VIEW Career Training MC- 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of Training Needed by Employers
	Funding	CDBG: \$6,890
	Description	The Department of Social Services will provide specialized career training for their VIEW clients.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	At least 5 individuals are expected to benefit from this program.
7	Project Name	Admin and Planning MC- 21A

	Target Area	City of Charlottesville
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Goals Supported

- Refine Housing Policy
- Affordable Rental Assistance
- Assist First-Time Homebuyers
- Provide Emergency Repairs
- Promote Workforce Housing Near Jobs
- Encourage New Housing with Supportive Services
- Provide Rehabilitative Services to Homes
- Participate in State Housing Programs
- Support Job Improvement
- Maintain or Add New Affordable Housing
- Support Housing Programs
- Support Programs to Assist Special Needs
- Support Homeless and Transition to Independence
- Redevelop Public Housing for Integration
- Revise Codes to Improve Housing
- Encourage Increase in Financial Assistance
- Promote Local Funds for Housing
- Create New Rental Units
- Support Infrastructure Improvements
- Address Special Needs
- Operate Transitional Home
- Encourage Smaller Homes
- Develop Rental Units Consistent with Rural Area
- Collaborate to Fund Projects
- Promote Jobs and Housing for Special Needs
- Support Housing and Services for Elderly
- Support Victims of Domestic Violence
- Foster Regional Collaboration
- Raise Awareness of Rental Housing Needs
- Educate and Counsel on Fair Housing
- Provide Jobs through Section 8 Contracts
- Collect Housing and Community Development Data
- Leverage Institutional Resources
- Expand Financing Capacity
- Promote Accessory Dwelling Units

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Needs Addressed	<p>Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers Programs Consistent with the Consolidated Plan</p>
Funding	<p>CDBG: \$75,219 CHF: \$1,520,000</p>
Description	<p>Admin and Planning support.</p>
Target Date	<p>6/30/2016</p>

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	IDIS required local CHF dollars to be applied to a project. As specific projects using CHF have not yet been determined these funds have been added to the admin and planning project.
8	Project Name	City of Promise Career Training - 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of Training Needed by Employers
	Funding	CDBG: \$6,890
	Description	The City of Promise will provide career training and workplace readiness skills to adults in their program.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	30 individuals are expected to benefit from this program.
9	Project Name	Office of Economic Development Go CNA - 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions

	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$6,890
	Description	The Office of Economic Development will provide CNA training and certification to eligible adults within the City of Promise footprint.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	It is expected 2 individuals will become CNAs as a result of this program.
10	Project Name	United Way Child Care - 05L
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement
	Needs Addressed	Lack of Child Care Options
	Funding	CDBG: \$28,850
	Description	United Way will provide child care scholarships to City of Promise families.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	6 families are expected to benefit from this program.

11	Project Name	MACAA Hope House - 01
	Target Area	City of Charlottesville
	Goals Supported	Support Homeless and Transition to Independence
	Needs Addressed	Risk of homelessness Lack of Shelter for Homeless
	Funding	CDBG: \$200,000
	Description	MACAA will purchase a house to serve as a transitional shelter for homeless families.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	One unit of housing for homeless people will be added as a result of this program.
12	Project Name	On Our Own Facility Improvements - 03
	Target Area	City of Charlottesville
	Goals Supported	Support Programs to Assist Special Needs
	Needs Addressed	Lack of Training Needed by Employers Housing Options for Special Needs Ex-Offender Reentry
	Funding	CDBG: \$26,850
	Description	On Our Own will be making improvements to their facility.
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	Project Name	ReadyKids Facility Improvements - 03
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Support Programs to Assist Special Needs
	Needs Addressed	Lack of Training Needed by Employers Lack of Child Care Options Programs Consistent with the Consolidated Plan
	Funding	CDBG: \$72,300
	Description	ReadyKids will be making improvements to their facility.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	Project Name	ARC of the Piedmont Facility Improvements - 03
	Target Area	City of Charlottesville

	Goals Supported	Provide Rehabilitative Services to Homes Support Programs to Assist Special Needs Promote Jobs and Housing for Special Needs
	Needs Addressed	Housing Options for Special Needs
	Funding	CDBG: \$76,900
	Description	ARC of the Piedmont will be making improvements to one of its residential facilities.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	4 special needs individuals will benefit from this program.
15	Project Name	TJCLT Acquisition - 01
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	CDBG: \$54,801
	Description	Thomas Jefferson Community Land Trust will purchase the land of an affordable housing unit.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	One family will buy a home for the first time through the land trust model.
16	Project Name	Albemarle Rehabilitation
	Target Area	Albemarle County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$59,968
	Description	Complete 7 housing rehabilitation projects for low and very low-income homeowners in substandard housing in Albemarle County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	Project Name	Charlottesville DP PHA
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	CDBG: \$14,242
	Description	Down Payment Assistance through PHA
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Help two families purchase their first homes.
18	Project Name	Charlottesville DP HFH
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$14,242
	Description	Down payment assistance through Habitat for Humanity
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Help two families become first time homeowners.
19	Project Name	Charlottesville Rehabilitation
	Target Area	City of Charlottesville
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$28,484

	Description	Rehabilitate owner-occupied homes in the City
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide four homeowners with rehabilitation services.
20	Project Name	Fluvanna DP Assistance
	Target Area	Fluvanna County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$10,000
	Description	Provide down payment assistance to two first-time homebuyers in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
21	Project Name	Fluvanna Rehabilitation
	Target Area	Fluvanna County
	Goals Supported	Provide Rehabilitative Services to Homes

	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$24,000
	Description	Rehabilitate 3 owner occupied homes in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
22	Project Name	Fluvanna Rental
	Target Area	Fluvanna County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$34,968
	Description	Build one rental unit in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

23	Project Name	Greene DP Assistance
	Target Area	Greene County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$8,000
	Description	Assist one low-income family with down payment assistance and closing costs in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
24	Project Name	Greene Rehabilitation
	Target Area	Greene County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$20,968
	Description	Provide emergency home repair and rehabilitation to 8 owner-occupied homes in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	
25	Project Name	Greene Rental
	Target Area	Greene County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$30,000
	Description	Develop one affordable rental unit in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
26	Project Name	Louisa DP Assistance
	Target Area	Louisa County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$2,000
	Description	Provide down payment assistance to 2 first time home buyers in Louisa County

	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
27	Project Name	Louisa Rehabilitation
	Target Area	Louisa County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$22,000
	Description	Rehabilitate 4 sub-standard owner-occupied homes in Louisa County, including energy efficiency or accessibility modifications
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
28	Project Name	Louisa Rental
	Target Area	Louisa County

	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$56,968
	Description	Develop one new rental unit in Louisa County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
29	Project Name	Nelson DP Assistance
	Target Area	Nelson County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$8,000
	Description	Provide assistance to one first time home buyer.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
30	Project Name	Nelson Rehabilitation
	Target Area	Nelson County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$15,507
	Description	Rehabilitate or replace 3 substandard owner occupied homes.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
31	Project Name	Nelson Rental
	Target Area	Nelson County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$117,827
	Description	Develop two rental units in Nelson County
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
32	Project Name	HOME Administration
	Target Area	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County

Goals Supported

- Refine Housing Policy
- Affordable Rental Assistance
- Assist First-Time Homebuyers
- Provide Emergency Repairs
- Promote Workforce Housing Near Jobs
- Encourage New Housing with Supportive Services
- Provide Rehabilitative Services to Homes
- Participate in State Housing Programs
- Support Job Improvement
- Maintain or Add New Affordable Housing
- Support Housing Programs
- Support Programs to Assist Special Needs
- Support Homeless and Transition to Independence
- Redevelop Public Housing for Integration
- Revise Codes to Improve Housing
- Encourage Increase in Financial Assistance
- Promote Local Funds for Housing
- Create New Rental Units
- Support Infrastructure Improvements
- Address Special Needs
- Operate Transitional Home
- Encourage Smaller Homes
- Develop Rental Units Consistent with Rural Area
- Collaborate to Fund Projects
- Promote Jobs and Housing for Special Needs
- Support Housing and Services for Elderly
- Support Victims of Domestic Violence
- Foster Regional Collaboration
- Raise Awareness of Rental Housing Needs
- Educate and Counsel on Fair Housing
- Provide Jobs through Section 8 Contracts
- Collect Housing and Community Development Data
- Leverage Institutional Resources
- Expand Financing Capacity
- Promote Accessory Dwelling Units

Needs Addressed	Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers Programs Consistent with the Consolidated Plan
Funding	HOME: \$45,574
Description	HOME Administration for TJPDC planning & administration
Target Date	6/30/2016
Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The HOME funds will be distributed evenly between the six jurisdictions that make up the HOME Consortium. There are no geographic targets within localities set for HOME funds in the Consolidated Plan.

Geographic Distribution

Target Area	Percentage of Funds
City of Charlottesville	56
Albemarle County	7
Fluvanna County	7
Louisa County	7
Greene County	7
Nelson County	16
Town of Columbia	0

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The HOME funds distribution arrangement is stipulated in the original agreement between jurisdictions in the Consortium, and it has been practiced since 1993. CDBG funds are granted entirely to the City of Charlottesville as an entitlement community. Nelson County's percentage is larger than the other localities for this fiscal year because it includes a CHDO project, which revolves around the region on an annual basis. Other differences in the proportions may be attributed to variations in program income received by localities, which stay within the locality that earns the income and is used toward future HOME or CDBG projects.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	1
Non-Homeless	36
Special-Needs	1
Total	38

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	31
Acquisition of Existing Units	2
Total	38

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Public housing is owned and operated by the Charlottesville Redevelopment and Housing Authority (CRHA) and all units are contained within the City limits of Charlottesville. This section outlines plans to provide this resource and improve the current stock of housing.

Actions planned during the next year to address the needs to public housing

The Charlottesville Redevelopment and Housing Authority (CRHA) continues to provide quality housing and support to the City's lowest income population.

CRHA attempts to work in the community to create awareness of the problems faced by low-income families. Given dwindling public resources, CRHA has been forced to concentrate on being a landlord with limited social supports.

The HUD Family Self-Sufficiency (FSS) Program uses a case management approach to mobilize and coordinate a comprehensive array of existing services to meet the particular needs of each individual family. The program provides an opportunity for families to become economically independent and reduce their dependency on public assistance. In 2012, CHRA received \$49,780 of FSS funding for its Housing Choice Voucher program participants, but none for its public housing program. No funds were awarded in 2013.

CRHA relies heavily on numerous community partners to provide on-site opportunities for youth and adults in public housing. The agency's overall goal with such programs is to facilitate and encourage residents' efforts towards success and independence. Youth programs include sports, after-school programs, safety and educational programs and activities. Adult programs include health and wellness programs, GED and other educational opportunities, job training programs, homeownership counseling, and safety and security practices.

CRHA continues to administer the Downpayment and Closing Cost Assistance program and the Housing Opportunities Partnership program (HOP). The City has worked closely with CRHA to help address the needs of public housing residents by providing funding for these programs. The City has also provided funding to support the Public Housing Association of Residents (PHAR) to match funding provided through a foundation grant. Funding is used for community organizing, resident leadership development and capacity building, resident advocacy, organizational administration, and public/community relations. CRHA maintains a website with information about housing authority news of interest, community-wide news, and upcoming job and training opportunities.

CRHA has asked the City of Charlottesville for assistance with basic operations and redevelopment. The City Manager has proposed various options to either work with the Housing Authority and/or take over

CRHA as a City department, but a decision has not yet been made. The City is also working to reactivate the Charlottesville Development Corporation (CDC) by working with CRHA to identify a board that will be able to step in and move redevelopment forward. The goal of redevelopment is to transform each of the public housing sites into vital mixed-income, mixed-use communities to the greatest extent possible while maintaining a respectful relationship with the surrounding neighborhoods.

The Housing Authority is also in partnership with the City of Charlottesville to implement an aggressive anti-poverty strategy using the HUD Section 3 program. Section 3 provides opportunities for low-income individuals to gain access to jobs and the necessary skills and training needed to help secure employment.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Charlottesville Redevelopment and Housing Authority (CRHA) conducts activities to increase resident involvement. The Housing Authority continues to administer the Downpayment and Closing Cost Assistance program as well as the Housing Opportunities Partnership program (HOP). The City has worked closely with the Housing Authority to help address the needs of public housing residents by providing funding for these programs.

The City has also worked with Habitat for Humanity of Greater Charlottesville and Southern Development (a local developer) to sell a City owned parcel of land that will allow for 20 affordable “for purchase” units out of 46 total units, with 25% of the affordable units targeted toward public housing residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The annual Homeless Strategy is derived from the revised Community Plan to End Homelessness. While minor revisions were made to the plan in 2012, the Thomas Jefferson Area Coalition for the Homelessness (TJACH) adopted a substantially revised plan on March 25, 2015. The revised plan provides a broad strategic vision for TJACH and the homelessness system of care including specific target reductions in homelessness subpopulations. TJACH's primary mission is to make homelessness rare, brief and nonrecurring in this community. Guiding principles identified in the revised plan include a) focusing on the most vulnerable homeless population, b) adopting and implementing housing first strategies, c) using best practices, d) making decisions based on community-level data, e) advocating for a broad and effective system of care beyond housing and homelessness services, f) increasing housing options for the very poor and people with barriers, and g) providing strong regional leadership.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Haven operates a low-barrier day shelter open seven days a week as a resource and respite center for people experiencing homelessness. Coordinated assessment is provided every day at The Haven to assess housing barriers and needs, make appropriate referrals, and connect people to prevention, rapid re-housing and permanent supportive housing resources. A PATH Street Outreach program is well-established in this community provided a full-time street outreach worker based at Region Ten. This position is responsible for conducting outreach on the streets, at soup kitchens, and at campsites where people experiencing homelessness congregate in order to assess and provide resources for people with untreated mental health issues. This position participates in the bi-weekly Community Case Review to accept referrals from partner agencies and conducts weekly outreach at the local low-barrier, day shelter, The Haven. In addition, The Haven supports an outreach worker that specializes on substance abuse assessment and referral, conducting outreach at the day shelter and in public places. TJACH uses the National Alliance to End Homelessness Rapid Re-Housing Triage Tool to determine eligibility and priority for rapid re-housing resources and a brief pre-screener developed by Andrew Greer and Marybeth Shinn to determine eligibility and priority for prevention resources. In addition, a vulnerability index is used to assess medical vulnerability for prioritized access to permanent supportive housing resources. This community will be evaluating the merits of adopting the VI-SPDAT screening tool in the coming year.

Addressing the emergency shelter and transitional housing needs of homeless persons

This community maintains four emergency shelter programs including a high barrier shelter at the Salvation Army, a low barrier seasonal shelter at PACEM, a domestic violence shelter at Shelter for Help in Emergency and a small shelter dedicated to homeless and runaway youth. As documented in the Needs Assessment and Market Analysis, emergency shelters are currently adequately providing for the needs of homeless individuals. However, the number of homeless families is increasing, and the plan calls for increased resources to meet these changing needs. Specifically, these needs could be met by converting existing transitional housing beds to dedicated emergency shelter beds for families and by expanding access to emergency financial assistance programs. Transitional housing needs will be met predominantly through rapid rehousing programs. The CoC receives funding from the state's Virginia Homelessness Solutions Program grant to support an effective rapid re-housing program, based at Equity. Support for a Housing Navigator position has been provided by the City of Charlottesville and Albemarle County human services funding process. Two transitional programs are currently in operation, one by the Monticello Area Community Action Agency (MACAA) and the other by the Salvation Army. They are both seeking private funds for ongoing operations. A primary goal of the system of care is to reduce the amount of time individuals and families experience homelessness and stay in shelters. Data is actively collected and reviewed on average lengths of stay in all shelters.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

<p style="margin: 0in 0in 9pt; text-align: justify;">Integrating housing opportunities with ongoing case management support has been identified as a priority for this CoC. Funding support for housing-focused supportive services has been requested from local funders in order to improve this community's capacity to provide housing stabilization services. With the support a Community Case Review process, we will work to build a pathway from shelters or street to stable housing and build an inventory of participating landlords. A primary goal for the following year is to assess local data to determine a more strategic way to use public resources, integrate a rapid re-housing triage methodology and reduce shelter stays. Early efforts have yielded a significant increase in the amount of rapid re-housing funding from the state and from local government. </p>

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

<p style="margin: 0in 0 in 9pt; text-align: justify;">Prevention strategies include interventions immediately prior to homelessness occurring, adequate case management during the transition out of homelessness to prevent relapse, and support during a discharge from institutional housing. The State's Virginia Homelessness Solutions Program has provided funds for homelessness prevention. Local prevention funds prioritize households with a previous experience of homelessness. The Jefferson Area OAR have recently been trained to assist their clients with securing SSI/SSDI support rapidly to have sufficient income to prevent recidivism, and this form of counseling will be practiced over the following year. City of Charlottesville and Albemarle County Departments of Social Services leadership serve on CoC governance and actively work to improve access to mainstream resources for people experiencing housing crisis. To date, the prevention program has served over 120 households with a short-term subsidy to get into or remain in stable housing. 100% of these households have successfully avoided homelessness as a result. </p>

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

This section describes actions planned to remove or ameliorate barriers to affordable housing in the one year period. The one-year actions described in this section are intended to fit within the 5-year strategy to remove or ameliorate barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are three actions planned to be completed in the one-year time frame to remove or ameliorate public policies that negatively affect affordable housing: final adoption of revisions to the Albemarle County Housing Policy, continued efforts to promote policies favorable to homesharing, accessory dwelling units as alternatives for affordable rental housing, and working with the Virginia Housing Development Authority (VHDA) to revise policies related to financing for Community Land Trust projects.

Albemarle County's revised Affordable Housing Policy was included in the County's Draft Comprehensive Plan, which is still under review by the County. The updated policy highlights the dispersal of affordable units throughout a development and adherence to the counties design standards for development areas. Adoption of the plan is anticipated by June 30, 2015.

The second action consists of continued work with all localities in the region, to address barriers to homesharing and Accessory Dwelling Units (ADUs) as alternative approaches to providing affordable rental opportunities. This will build on the "Idea Book" showcasing successful or promising approaches to homesharing and ADUs, through work with Planning Commissions across the region.

An additional action is work through the Thomas Jefferson Community Land Trust (TJCLT) to work with the Virginia Housing Development Authority (VHDA) to revise their policies regarding financing of Community Land Trust (CLT) projects. The CLT model homeownership more affordable to the initial buyer, and also ensures that the home will remain affordable for future buyers. TJCLT homebuyers benefit from a reduced price on the home, with the CLT owning the land, in exchange for a lower share of the appreciation in the home's value at resale. Accessing permanent mortgage financing has been a barrier to expanding this model. Current VHDA policies do not allow mortgages for CLT properties. A change in policy would allow more CLT projects to move forward.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The Housing Choice Voucher Program (formerly Section 8) provides one of the few subsidized housing opportunities in the more rural counties in the Planning District and the number of Housing Choice Vouchers (HCVs) is not sufficient to meet the need. The relative lack of HCVs is compounded by the lack of available rental units. The Consolidated Plan Needs Assessment reported a deficit in the number of rental units available to low and very low income households in the region, as well as a number of renting households spending in excess of 50% of their income on housing. Consultations with social services providers and the aggregated results of the online survey conducted for the Consolidated Plan underscore the finding that a lack of affordable rental housing for very low-income families is needed. This is exactly the target clientele for the HCV, but the number of vouchers available falls far short of the need.

The City and the Consortium will work with the funds received to address the needs of as many individuals as possible. The annual goals to address these underserved needs are contained in this Action Plan.

Actions planned to foster and maintain affordable housing

The provision and retention of affordable housing is a central theme of the Consolidated Plan and this Action Plan. The City of Charlottesville and the HOME Consortium will approach the issue of affordable housing from a variety of pathways, including creation of new affordable units, rehabilitation of substandard homes, providing assistance to renters, and addressing policies that create barriers to affordable housing.

Actions planned to reduce lead-based paint hazards

Rehabilitation of existing substandard housing units is a key component of preserving existing affordable housing. Due to the age of the housing stock, particularly in the rural areas where renovations are less likely to have occurred in recent decades, there is a greater likelihood of the existence of lead-based hazards. Special precautions will be taken in homes where young children are present, whether or not the existing structure was built before 1978. Appropriate controls and abatement measures will be utilized in homes built before 1978.

Actions planned to reduce the number of poverty-level families

Many affordable housing and community development activities have the objective of making life easier

for poverty-level families, by increasing the quality of their housing and/or neighborhood or reducing the impact of housing on the family budget. An implicit goal of every activity in this plan is to provide a ladder for families to move themselves out of poverty and into financial independence. Of course, this can only happen through a robust job market, with opportunities available to the range of skill sets and educational backgrounds that exist in the region, as well as training programs and mechanisms for linking prospective poverty-level employees with employers. Although the job market is relatively healthy and unemployment is low compared to Virginia and the nation, a significant segment of the population is on the sidelines of the labor force.

Activities utilizing HOME funds will not directly address job provision and training, but locating new housing in high-opportunity areas with ample access to jobs facilitates employment among clients served. Other goals call for the inclusion of support services, including job training, into housing for the homeless. CDBG projects address new business development and workforce development directly.

Actions planned to develop institutional structure

The Housing Directors meet regularly to coordinate the housing programs in the region. The TJACH Governance Board and its Service Providers Council meet monthly to address the needs of the homeless and special needs populations. These groups coordinate with local government and work together to provide the best housing strategies for the region's low and moderate in-come residents.

The Thomas Jefferson Planning District Commission (TJPDC), the City of Charlottesville, and Albemarle County completed a three-year Sustainable Communities Regional Planning Grant in early 2014, administered through HUD's Office of Sustainable Housing and Communities. The primary deliverable of this process, known as Many Plans/One Community, was a regional sustainability implementation plan, consisting of the Comprehensive Plans for the City of Charlottesville and Albemarle County, as well as the MPO's Long Range Transportation Plan. Throughout this process, an unprecedented level of planning coordination has taken place and is expected to continue into the future. The City of Charlottesville adopted its Comprehensive Plan in August 2013. The Albemarle County Board of Supervisors is continuing to review their updated Comprehensive Plan. The Long Range Transportation Plan was adopted in May 2014, with a subsequent amendment in November 2014.

Housing, in particular, received significant attention from the Planning Commissions and elected bodies than it has in previous Comprehensive Plans, as a result of this process. In addition to a section on housing in each of the Comprehensive Plans, a Fair Housing and Equity Assessment was developed to supplement the existing Analysis of Impediments to Fair Housing Choice. This assessment engaged decision-makers and the general public with the ongoing disparities that exist within the region. It is the intent of the City of Charlottesville and the HOME Consortium to utilize this growing institutional capacity and leverage it toward meeting the goals of this plan. A table of actions to address impediments to fair housing choice is included in Appendix A.

Actions planned to enhance coordination between public and private housing and social service agencies

The Housing First approach and Community Case Review process utilized by the Thomas Jefferson Coalition for the Homeless (TJACH) brings housing and social service agencies together to address housing needs and support services. This process is working well and will continue to be refined and strengthened to build relationships and enhance coordination between housing and services. A local Housing & Homelessness Symposium in March 2015 was geared toward to expanding the connection between housing and homelessness programs. In addition, TJACH successfully advocated for the reinstatement of a preference and prioritization of families experiencing homelessness in the application process for public housing subsidized units. The new Housing Navigator has worked to establish organization relationships between the local homeless service providers and a network of private landlords with early success.

TJACH has identified 6 annual outcomes as part of the recently adopted community plan including:

- 1. Reduce the number of people experiencing homelessness by 20%**

Measurement tools: Annual point in time count, HMIS annual homelessness assessment report, number of coordinated assessments conducted in a given period of time

- 1. Reduce the amount of time people experience homelessness by 20%**

Measurement tools: average length of stay- HMIS

- 1. Increase the number of people exiting homeless service programs to permanent housing by 40%**

Measurement tools: agency and community performance data – HMIS

- 1. Increase the number of people exiting homelessness service programs with improved sources of income by 25%**

Measurement tool: annual performance report data - HMIS

- 1. Decrease the number of people that return to homelessness within 12 months of program exit by 20%**

Measurement tool: HMIS service records, new HUD performance measure

- 1. Increase the number of people that remain in housing for six months or longer to 80% or more**

Measurement tool: HMIS annual performance report

The Thomas Jefferson Planning District Commission, through its non-profit arm TJPDC Corporation, is serving as the lead partner in Action 2020, to develop a five-year Action Plan (2015 to 2020) for the **2020 Plan: Aging in Community**. The Steering Committee of the Livable for a Lifetime (L4L) Initiative serves as the Steering Committee for **Action 2020**. This process is bringing agencies and organizations involved in public and private housing together with human service agencies. The process also includes streamlining the goals set forth in the **2020 Plan**, recognizing and celebrating progress since 2003, and fostering greater community ownership of the plan. The planned completion date is May 2015, with the plan defining actions to occur between 2015 and 2020.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	72,748
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	430,851
5. The amount of income from float-funded activities	0
Total Program Income:	503,599

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Thomas Jefferson HOME Consortium does not intend to use forms of investment other than those described in 24 CFR 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All members (subrecipients) of the Consortium have elected to use recapture provisions. The original homebuyer is permitted to sell the property to any willing buyer during the period of affordability although Consortium subrecipients will be able to recapture the entire amount of the HOME-assistance provided to the original homebuyer that enabled the homebuyer to buy the unit. Recapture provisions are triggered by any transfer of title, either voluntary or involuntary, during the established HOME *period of affordability*.

The *period of affordability* is based upon the *direct HOME subsidy* provided to the homebuyer that enabled the homebuyer to purchase the unit. Any HOME program income used to provide direct assistance to the homebuyer is included when determining the *period of affordability*. If the total HOME investment in the unit is under \$15,000, the *period of affordability* is 5 years; if the HOME investment is between \$15,000 and \$40,000, the period of affordability is 10 years and if the HOME investment is over \$40,000, the period of affordability is 20 years.

Direct HOME subsidy includes the total HOME investment (including program income) that enabled the homebuyer to purchase the property. This may include down payment assistance, closing costs, or other HOME assistance provided directly to the homebuyer. The amount of recapture is limited to the *net proceeds* available from the sale of the home. *Net proceeds* are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Recapture of initial HOME investment shall be secured by note and deed of trust for a term not less than the applicable period of affordability. Consortium subrecipients will also execute a HOME written agreement that accurately reflects the recapture provisions with the homebuyer before or at the time of sale. A clear, detailed written agreement ensures that all parties are aware of the specific HOME requirements applicable to the unit. The written agreement is a legal obligation. The HOME written agreement is a separate legal document from any loan instrument.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The TJ HOME Consortium does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion

Appendix A: Actions to Address Impediments to Fair Housing

Impediment	Description	Actions to be Taken
Rental Affordability	Lack of rental units affordable to low income households; Increased competition for limited number of rental units	<ul style="list-style-type: none"> • Louisa will build a four unit cottage rental for elderly. • The City of Charlottesville will look to continue to provide rental support to homeless individuals and families.
Regulatory Barriers and Community Resistance	Land use codes and ordinances affect availability and affordability of location-efficient housing; groups may oppose density based on perceived or real neighborhood impacts	<ul style="list-style-type: none"> • Charlottesville continues its Design4Life Cville ordinance to encourage livability and visitability • Nelson County is revising its code to allow two-family dwellings by right in A-1 on two acre minimum instead of four acre
Discrimination in the Rental Market	Either overt or covert discrimination against renters on the basis of race and ethnicity, family status, and disability	**see PHA plan following this table
High Debt-to-Income Ratios and Foreclosures	Whether through loss of income or adjustment of loan, homeowners are struggling to retain their home; foreclosures will likely continue	<ul style="list-style-type: none"> • Financial literacy and VIDA programs managed by both PHA, MACAA, and CALM • The City of Charlottesville, through the Coalition of Economic Opportunity continues its BankOn program to reduce dependency on payday and title lending in the low income community • PHA will continue to offer foreclosure counseling
Economic and Racial Disparities among Schools	Concentration of low-income and racial minority students into certain schools and districts may compromise school quality and exacerbate housing segregation among families	<ul style="list-style-type: none"> • Charlottesville continues its City of Promise initiative based on the Harlem Children’s Zone model and recently completed work on a meeting space and offices for the program. • The Office of Human Rights along with PHA offer education sessions for school students on what rights families have regarding housing in Charlottesville. Students are encouraged to go home and share the information with their families.

Impediment	Description	Actions to be Taken
Lack of Housing Accessible to People with Disabilities	Lack of housing appropriately designed for the range of disabilities that exist in the region; when available, accessible units can be expensive	<ul style="list-style-type: none"> • The City has adopted the Design4Life Cville program to provide incentives to making homes livable and visitable • The Disability Service Board’s Universal Design Display will be on exhibit in public places throughout the planning district • Accessibility features will be incorporated into new construction units funded by HOME when feasible
Language and Cultural Barriers	Language differences can be a means for housing discrimination; immigrants may lack knowledge of housing and financing options; cultural differences yield neighbor and landlord tension	<ul style="list-style-type: none"> • PHA has translated copies of their materials into the 15 most spoken non-English languages • Habitat for Humanity continues to work with the International Rescue Committee to place refugees in homes as partner families
Homeownership Affordability	Job losses, low wages, and tight credit markets limit homeownership options for a broad range of households	<ul style="list-style-type: none"> • The Thomas Jefferson Community Land Trust plans to add 4 units of permanently affordable housing in the Charlottesville area • Funds are available for downpayment assistance across the planning district through PHA and other agencies

2015 Activities for Piedmont Housing Alliance’s Regional Fair Housing Education and Outreach Program (without major HUD Fair Housing Initiatives Program Grant):

- Conduct 8 Fair Housing Education Sessions for 75 people
- Provide fair housing counseling to 25 people and refer 5 to HUD or Virginia Fair Housing Office or otherwise resolving with positive outcomes.

RECOMMENDED BY CDBG TASK FORCE and SAT: 1/23/15, 2/7/15, and 2/23/15
RECOMMENDED BY PLANNING COMMISSION: 3/10/15
APPROVED BY CITY COUNCIL: 4/20/15

2015-2016 CDBG BUDGET ALLOCATIONS

I.	PRIORITY NEIGHBORHOOD		
	A. 10 th and Page –	\$258,879.82*	
II.	ECONOMIC DEVELOPMENT		
	A. Community Investment Collaborative Scholarships	\$12,500	
	B. Seedplanters Women Entrepreneur Academy	\$25,000	
	C. Office of Economic Development Small Business Development	\$25,200	
	ECONOMIC DEVELOPMENT TOTAL:	\$62,700	
III.	PUBLIC SERVICE PROJECTS		
	A. City of Promise – Dual Generation	\$ 6,890	
	B. OAR – Reentry Services	\$ 6,890	
	C. Office Economic Development – GO CNA	\$ 6,890	
	D. Department of Social Services – PACE	\$ 6,890	
	E. United Way – Child Care Subsidies	\$28,850	
	PUBLIC SERVICE TOTAL:	\$56,410	(15% EN)
IV.	ADMINISTRATION AND PLANNING:		
	A. Admin and Planning	\$75,219	(20% EN)
V.	BONUS REPAYMENT SURPLUS		
	A. MACAA- Hope House	\$200,000	
	B. On Our Own- Facility Improvements	\$ 26,850	
	C. ReadyKids- Facility Improvements	\$ 72,300	
	D. ARC of the Piedmont- Facility Improvements	\$ 76,900	
	E. TJCLT- Existing Home Land Acquisition	\$ 54,801	
	SURPLUS TOTAL	\$430,851	
	GRAND TOTAL:	\$884,059.82	
	NEW ENTITLEMENT AMOUNT:	\$376,098.00	
	EN AVAILABLE AFTER PI APPLIED:	\$ 72,748.32	
	REPROGRAMMING:	\$ 4,362.50	
	REPAYMENT OF PROJECTS:	\$430,851.00	

2015-2016 HOME BUDGET ALLOCATIONS

	A. AHIP – Homeowner Rehabs	\$55,645.91*	
	B. Habitat for Humanity – Downpayment Assistance	\$34,060	
	C. PHA – Downpayment Assistance	\$34,060	
	D. Administration and Planning – funds from the Planning District	\$ 2,684	
	GRAND TOTAL:	\$126,449.91	
	NEW ENTITLEMENT AMOUNT:	\$ 59,652.00	
	EN AVAILABLE AFTER PI APPLIED:	\$ 6,182.00	
	REPROGRAMMING:	\$ 8,947.91	
	REPAYMENT OF PROJECTS:	\$ 37,425.00	
	LOCAL MATCH:	\$ 14,243.00**	

* Funding includes program income/reprogrammed funds

** Only Entitlement funds (except Admin and Planning amount) require local match

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 05/15/2015	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B-15-MC-51-0022	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Charlottesville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001202	* c. Organizational DUNS: 0747458290000	
d. Address:		
* Street1: PO Box 911	<input type="text"/>	
Street2:	<input type="text"/>	
* City: Charlottesville	<input type="text"/>	
County/Parish:	<input type="text"/>	
* State:	VA: Virginia	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 22902-0911	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: Melissa	
Middle Name: <input type="text"/>	<input type="text"/>	
* Last Name: Thackston	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: Grants Coordinator		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 434-970-3093	Fax Number: <input type="text"/>	
* Email: thackston@charlottesville.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant (CDBG)

*** 12. Funding Opportunity Number:**

N/A

* Title:

see CFDA above

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2015-2016 Annual Action Plan for the City of Charlottesville and Thomas Jefferson HOME Consortium

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="376,098.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="507,962.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="884,060.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

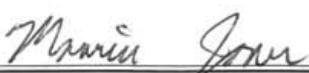
* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 05/15/2015	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: M-15-DC-51-0209	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Charlottesville		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 54-6001202	* c. Organizational DUNS: 0747458290000	
d. Address:		
* Street1: PO Box 911	_____	
Street2: _____	_____	
* City: Charlottesville	_____	
County/Parish: _____	_____	
* State: _____	VA: Virginia	
Province: _____	_____	
* Country: _____	USA: UNITED STATES	
* Zip / Postal Code: 22902-0911	_____	
e. Organizational Unit:		
Department Name: _____	Division Name: _____	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: _____	* First Name: Melissa	
Middle Name: _____	_____	
* Last Name: Thackston	_____	
Suffix: _____	_____	
Title: Grants Coordinator		
Organizational Affiliation: _____		
* Telephone Number: 434-970-3093	Fax Number: _____	
* Email: thackston@charlottesville.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME Investment Partnership

*** 12. Funding Opportunity Number:**

N/A

* Title:

see CFDA above

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2015-2016 Annual Action Plan for the City of Charlottesville and Thomas Jefferson HOME Consortium

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="455,749.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="15,129.00"/>
* f. Program Income	<input type="text" value="57,000.00"/>
* g. TOTAL	<input type="text" value="527,878.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

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View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

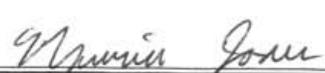
* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official



Date

Maurice Jones

Name

City Manager

Title

PO Box 911

Address

Charlottesville, VA 22902

City/State/Zip

434-970-3101

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

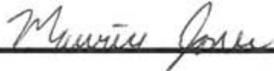
A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

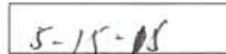
Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official



Date

Maurice Jones

Name

City Manager

Title

PO Box 911

Address

Charlottesville, VA 22902

City/State/Zip

434-970-3101

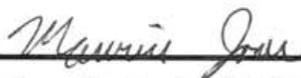
Telephone Number

- This certification does not apply.
 This certification is applicable.

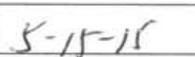
**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official



Date

Maurice Jones

Name

City Manager

Title

PO Box 911

Address

Charlottesville, VA 22902

City/State/Zip

434-970-3101

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

Specific HOME Certifications

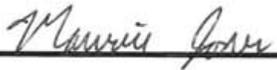
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official


Date

Maurice Jones
Name
City Manager
Title
PO Box 911
Address
Charlottesville, VA 22902
City/State/Zip
434-970-3101
Telephone Number

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Maurice Jones

Signature/Authorized Official

5-15-15

Date

Maurice Jones

Name

City Manager

Title

PO Box 911

Address

Charlottesville, VA 22902

City/State/Zip

434-970-3101

Telephone Number

- This certification does not apply.**
 This certification is applicable.

ESG Certifications

I, Maurice Jones, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

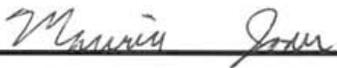
I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

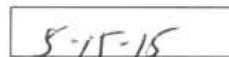
authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.



Signature/Authorized Official



Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

- By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
 The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
 Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
 Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
 If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
City Hall	600 E. Market St.	Charlottesville		VA	22902

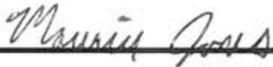
Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

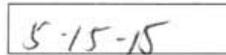
controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan





Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number