

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION  
Draft Minutes May 7, 2009

City of Charlottesville

David E. Brown  
Jason Pearson, Treasurer

Albemarle County

Sally H. Thomas  
Ann H. Mallek

Fluvanna County

Charles W. Allbaugh, Vice Chair  
Chris Fairchild

Greene County

Carl Schmitt  
Andrea Wilkinson

Louisa County

Richard Havasy  
Jackson Wright

Nelson County

Fred Boger  
Connie Brennan, Chair

**Commissioners Present:**

David Brown – Charlottesville  
Sally Thomas – Albemarle County  
Ann Mallek – Albemarle County  
Charles Allbaugh – Fluvanna County  
Chris Fairchild – Fluvanna County  
Carl Schmitt – Greene County  
Andrea Wilkinson – Greene County  
Richard Havasy—Louisa County  
Fred Boger – Nelson County

**Commissioners Absent:**

Jason Pearson – Charlottesville  
Jack Wright – Louisa County  
Connie Brennan – Nelson County

**Staff Present:**

Billie Campbell, Chief Operating Officer  
Melissa Barlow, Director of  
Transportation Programs  
Rochelle Garwood, Sr. Planner, Env.  
David Blount, Legislative Liaison

**Guests Present:**

Leslie Middleton

**Call to Order:** TJPDC Vice Chair Charles Allbaugh called the meeting to order.

**Matters from the Public:** None.

**Consent Agenda:** Minutes: **On a motion by Carl Schmitt, seconded by David Brown, the Commission adopted the minutes of the April 2, 2009 meeting as submitted,** with Charles Allbaugh and Richard Havasy abstaining.

**IGRs:** An additional IGR was distributed at the meeting, a DEQ application for Water Quality Management Planning through ARRA stimulus funding - FY09-33. The projects included appear to be at the invitation of DEQ. There was discussion on IGR FY09-29 for reissuance of a permit for Six-O-Five Mobile Home Park Sewage Treatment Plant. There have been some violations in the past, mostly in the first four years of the permit. Dick Havasy reported that 20 to 30 families live in the trailer park. There has been some progress and the current situation is an improvement from the past. The trailer park has been something of an embarrassment to the County of Louisa. The Commission decided to send a letter to Louisa expressing concern and a desire to be of assistance to the County. **On a motion by Sally Thomas, seconded by David Brown, the Commission directed staff to submit a letter to Louisa County on FY09-29 and had no comments on the other three IGRs.**

**Authorizing Resolution:** Melissa Barlow briefed the Commission on the authorizing resolution for the grant with DRPT. **On a motion by David Brown, seconded by Ann Mallek, the Commission adopted the Authorizing Resolution for filing an application with DRPT for Federal Transit Administration Section 5303 Program and state matching funds.**

**Commissioner Roundtable Discussion:** The topic for May was employee health insurance benefits. **City of Charlottesville:** David Brown reported that the City was self-insured. There is a separate program for the school system. The City pays for \$400 of the insurance cost for employees, but does not subsidize insurance coverage for family members. There has been no increase in costs for 4 of the last 5 years. The City has a significant wellness component, including preventative services, gym subsidy, health screenings and weight-watching groups.

**Louisa County:** Dick Havasy reported that Louisa County uses Southern Health for County and School employees. The County pays 90% of the premium cost for employees and about 30% of difference between employee and family premiums. The county has a lot of young people employed, especially by the schools, and many instances of childbirth. Premiums took a big jump in the past year. About \$45 of the monthly increase was passed on to employees.

**Albemarle County:** Sally Thomas handed out a sheet describing medical and dental insurance rates and an enrollment guide for 2007 for County employees and the schools. Albemarle County is self-insured with Southern Health administering the program. There was a small increase in premiums this year. Albemarle County also has a wellness program, including weight watching groups. The County does not subsidize premiums for family members.

**Greene County:** Carl Schmitt distributed a handout on employee health insurance status in Greene County as of May 2009. The County maintains a group plan for both school and other county employees. Benefits are \$4,083.58 per year with excess costs deducted from the employees' salaries. The County pays 50% of the premium for spouses and dependents for non-school County employees. The Board of Supervisors is looking for ways to reduce or hold the line on costs, improve the health benefit for employees, and equalize treatment between school and non-school employees.

**Fluvanna County:** Charles Allbaugh handed out a packet on Fluvanna County Health, Welfare & Retirement Benefits. The County did not give any raises this year, and absorbed the 16% increase in premiums.

**Nelson County:** Fred Boger reported that Nelson County uses the state system, offering a choice of two plans through Anthem Blue Cross Blue Shield. The County pays 100% for the employee and a portion of the premium for family members. The County added AFLAC last year and also offers a flexible spending account.

**Topic for June:** The Roundtable topic for June will be Emergency Services: Fire and Rescue.

**RRBC Appointments:** Leslie Middleton, Executive Director for the RRBC, reviewed the Charter for the RRBC, defining the method for appointing members to the commission: appointed by the local elected governing body upon the recommendation of the TJPDC. In October 2008, the RRBC voted to stagger the terms of its citizen members. Mr. Andy Wilson (Fluvanna) and Mr. John Martin (Albemarle) were selected to serve two year terms, ending in April 2009. By Charter they are each allowed to serve two more four-year terms and are both interested in re-appointment. **On a motion by Sally Thomas, seconded by Carl Schmitt, the Commission recommended the reappointment of Mr. Wilson and Mr. Martin.** The City has a vacancy due to Leslie Middleton's resignation to take on the staffing role. Four candidates have applied for the position. Copies of the applications for all candidates were provided in the meeting packets. **On a motion by Sally Thomas, seconded by Dick Havasy, the Commission recommended Keith Lancaster for appointment as the City citizen representative to the RRBC.**

**Green Infrastructure Plan:** Rochelle Garwood gave a presentation on Green Infrastructure, beginning with the definition "green space with a purpose" and moving through the maps developed by the Technical Committee based on the Virginia Conservation Lands Needs Assessment (VCLNA) Habitat Cores 1 & 2, VCLNA Habitat Corridors, Albemarle Precious Places, steep slopes, major

streams, public lands, lands under permanent easement, and adopted greenway/trail plans. The Commission requested that maps include roads for orientation. A next step would be public meetings in the City and Albemarle County, including both officials and the public. A meeting in Greene County could also be appropriate as they are currently working on their Comprehensive Plan. The approach, list of critical layers, and chapter listing seemed appropriate to the Commission. The ultimate goal is to get the Green Infrastructure Plan incorporated into Comprehensive Plans. The most difficult aspect will be developing implementation recommendations.

**Mayor & Chairs/CAOs:** David Blount briefed the Commission on the discussion at the April 24 meeting. A summary was included in the meeting packet. A request coming out of the meeting was for Commission endorsement for a resolution of support for a Charlottesville/Albemarle grant application to the Southeastern Energy Efficiency Alliance. **On a motion by Carl Schmitt, seconded by Sally Thomas, the Commission adopted the Resolution of Support.** David added that stimulus funds for energy efficiency/energy conservation through the Department of Energy would be coming to Albemarle County and the City, with additional funds available competitively to other communities. The Commission directed staff to look at the possibility of a regional proposal to be submitted on behalf of Fluvanna, Greene, Louisa and Nelson. The Commission felt the best strategy would be to pursue funding for energy audits, possibly with a staff person at TJPDC to carry out the audits, creating a self-sustaining position.

**Community Plan to End Homelessness:** Billie Campbell presented the updated Community Plan to End Homelessness, adopted by the Commission as a draft in January 2007. The plan has guided efforts since its adoption as a draft, and the Thomas Jefferson Area Coalition for the Homeless (TJACH) has stepped forward to become the Lead Organization on Homelessness, a strong Board has been appointed by the Commission, and the application for non-profit status is expected to be submitted before the end of May. One change incorporated by the TJACH Board in their adoption was the addition of an annual operations plan to the timeline. **On a motion by David Brown, seconded by Carl Schmitt, the Commission adopted the Plan** with the addition of an annual operations plan, and conveyed their thanks to the TJACH Board.

**FY09-10 HOME Action Plan:** Billie Campbell presented the changes to the Draft Plan since its presentation at the April 2 Commission meeting, as outlined in the memo in the meeting packet. HUD released the allocations for the 2009-2010 program year on Friday, May 1. The Charlottesville Consortium's allocation is \$1,013,989; a figure of \$912,300 was assumed in the plan. The Plan will be reviewed again by the Regional Housing Directors Council on May 19, to consider revisions to project amounts and the possible allocation of funds to the Single Room Occupancy (SRO) facility. **On a motion by David Brown, seconded by Sally Thomas, the Commission adopted the HOME Action Plan,** including the possible allocation of funds to the SRO, if approved by the Regional Housing Directors Council.

**FY10 Budget and Work Program:** TJPDC Bylaws require the adoption of the budget and work program at the May commission meeting. Billie Campbell presented the Work Program, which primarily consists of items from the MPO Scope of Work, Rural Transportation Scope of Work, and Home Action Plan. The budget reflects known grant amounts, awarded projects, and some potential projects not yet under contract. Overall the budget reflects a shortfall of \$123,629. The HOME allocation reflects the estimated amount, and not the actual allocation announced May 1. The Commission directed that the budget be amended to reflect additional HOME funds, and keeping staff salaries level from FY09. **On a motion by Carl Schmitt, seconded by Andrea Wilkinson, the Commission adopted the FY10 Work Program and Budget,** with the recognition that a revised budget will be presented in November, with additional revenue or reduced expenses to bring the budget into balance.

**Adjournment:** There being no further business, the meeting was adjourned.