



*Thomas  
Jefferson*

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Sustainable solutions to regional issues

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## MEMO

To: Thomas Jefferson Planning District Commission  
From: Melissa Barlow, Director of Transportation Programs  
Date: February 25, 2009  
Re: Rural Transportation Planning Assistance Program -  
Adoption of FY10 Scope of Work

**Purpose:** This memo is to provide Commissioners with background information on the VDOT program to support rural transportation planning and to provide an overview of the FY10 Rural Scope of Work.

**Background:** VDOT supports rural transportation planning through an annual Rural Transportation Planning Program funding grant to planning district commissions, with a local match required in PDC funds. The PDC has been advised that the amount available has been increased from \$48,000 to \$58,000, with the local match increasing from \$12,000 to \$14,500 respectively, beginning in FY10 (See attached letter from VDOT). The use of these funds is guided by the Scope of Work. The TJPDC must hold a public hearing on the draft FY10 Scope of Work and then submit to VDOT by March 15, 2009.

**Recommendations:** Staff recommends approval of the FY10 Scope of Work.

**Action Needed:** Adoption of Resolution of Support for Rural Transportation Planning Assistance Program FY10 Scope of Work.