

**THOMAS JEFFERSON PLANNING DISTRICT COMMISSION**  
Draft Minutes of January 8, 2009 Meeting

City of Charlottesville

David E. Brown  
Jason Pearson, Treasurer

Albemarle County

Sally H. Thomas  
Ann H. Mallek

Fluvanna County

Charles W. Allbaugh, Vice Chair  
Chris Fairchild

Greene County

Jeri Allen  
Carl Schmitt

Louisa County

Richard Havasy  
Jackson Wright

Nelson County

Fred Boger  
Connie Brennan, Chair

**Commissioners Present:**

David Brown - Charlottesville  
Sally Thomas – Albemarle County  
Ann Mallek – Albemarle County  
Carl Schmitt – Greene County  
Richard Havasy—Louisa County  
Fred Boger – Nelson County  
Connie Brennan – Nelson County

**Guests Present:**

Pat Groot, Fluvanna Co.

**Commissioners Absent:**

Jason Pearson – Charlottesville  
Jeri Allen – Greene County  
Charles Allbaugh – Fluvanna County  
Chris Fairchild – Fluvanna County  
Jack Wright – Louisa County

**Staff Present:**

Billie Campbell, Chief Operating Officer  
Melissa Barlow, Director of Trans Pgrms  
Rochelle Garwood, Sr. Planner, Env.

**Call to Order:** Chair Connie Brennan called the meeting to order. Richard Havasy has been appointed by Louisa County to fill the seat formerly occupied by Fitzgerald Barnes.

**Matters from the Public:** None.

**Consent Agenda:**

**Minutes:** On page 3, 2<sup>nd</sup> sentence under Financial Reports, “revenue over expenditures” should read “expenditures over revenue.” **On a motion by Ann Mallek, seconded by David Brown, the Commission approved the minutes of the December 4, 2008 meeting as corrected,** with Carl Schmitt and Richard Havasy abstaining.

**December IGRs:** An additional IGR was distributed at the meeting, FY09-21 DEQ for Supplemental Environmental Impact Statement for Combined License for North Anna Power Station. No issues were noted for FY09-20, DEQ reissuance of a VPDES permit for Scottsville Wastewater Treatment Plant or FY09-21. **On a motion by David Brown, seconded by Fred Boger, the Commission noted review of the IGRs without comment.**

**Commissioner Roundtable:** The topic for January was “Hazardous Waste.”

**City of Charlottesville and Albemarle County:** David Brown distributed a printout from the Rivanna Solid Waste Authority (RSWA) web site (<http://avenue.org/rswa/household.htm>) on Household Hazardous Waste. RSWA operates a household waste collection site at the Ivy transfer station. Items accepted and not accepted are listed on the web site. Several service stations accept used motor oil. A second handout was also distributed on Hazardous Waste Programs, highlighted by Bruce Edmonds. RSWA offers large household waste collection days periodically. On January 31, 2009, a special electronics recycling day will be held at Crutchfield.

The handout also noted that no materials accepted at the McIntire Recycling Center are taken to a landfill. Glass is now being ground and used for compaction layers at the closed landfill in Ivy. Local contractors are also using glass as a drainage layer under playing fields. Crutchfield, Ivy and McIntire take fluorescent bulbs. There are no facilities outside of Charlottesville/Albemarle accepting the bulbs.

**Nelson County:** Fred Boger distributed copies of an e-mail from Susan McSwain, Solid Waste & Recycling Coordinator for Nelson County. Nelson County participates in hazardous waste events under Region 2000 Services Authority (four per year) and the Rivanna Solid Waste Authority (2 per year). There are attendants at the collection centers who are trained on items that can and cannot be accepted. Several auto repair stations in Nelson accept used auto fluids, but this is generally provided only to regular customers.

**Louisa County:** Richard Havasy noted that Will Cockrell had done a study on the amount of paper used each day in the County. The new facility for Construction and Demolition Debris (CDD) at Zion Crossroads also accepts consumer recycling. Tires are accepted in containers on amnesty days.

**29 Corridor Study:** Charles Rasnick, VDOT's project manager for the Route 29 Corridor study, presented the Commission with a handout that provided background information on the study and plans to develop three tiers of recommendations. He noted that while several different segments of the corridor had been examined in the past, this was the first study to focus on the entire corridor. He outlined plans to develop a short-term (10-year) action plan to address safety issues and recommend improvements in transit/rail/freight and congestion mitigation. He also said development of local access management plans would be part of this step. Next, interim (10 to 20 years) recommendations would build on the short-term action plan. This may include a requirement that localities amend their comprehensive plans to limit access points to the corridor. Finally, a blueprint for the corridor would be a multimodal vision plan to build on common concerns and provide additional capacity along the corridor. Joe Springer with Parsons distributed a project timeline. He noted that this study was not a highly technical study, but was intended to focus on getting conversations going among communities along the corridor. Presently, the project is conducting a listening tour and plans to conduct regional meetings with the public starting in February. Four larger forums are being planned for March, where preliminary recommendations will be presented. Following additional examination over the summer, final recommendations are expected to be ready in September. The team hopes to secure resolutions of support for the study from localities along Rt. 29 at that time, and then present its report to the Commonwealth Transportation Board in November. Commissioners raised various questions about previous Rt. 29 studies, rail/freight traffic, access management/alternative networks and the budget for the study project.

**Grant Possibilities:** Pat Groot, Fluvanna County Grant Writer, presented information on applying for and managing grants. Fluvanna County created the Grant Writer position at the end of 1999. Pat initially worked at the TJPDC office until mid-2000 to become acclimated to local issues. Since 2000, successful grants have brought in between \$8 and 9 million into Fluvanna County. Work has focused on public safety, parks and recreation, and utilities, with some recent work with the school system.

Grants drive policy. In order to be successful, the first step is to clearly identify the overall objective, what you are trying to accomplish. Project development would follow, defining how the individual project moves toward the overall objective. Set a common goal, e.g. field reporting capability, and then work backward to a specific activity under that goal. Fluvanna County has established a budget line item for grants so that local funding is available for match. Developing a grant culture requires a process of setting overarching goals, strategies to achieve those goals, and activities that are building blocks of the strategy. Learning to administer grants is also extremely important to make sure that funds are used for allowed expenditures, outcomes are measured, and reports meets grant guidelines.

Pat provided handouts from the Virginia Department of Emergency Management (VDEM) and FEMA. Materials included contact information for the State Hazard Mitigation Officer Deborah Mills, a Program Overview for VDEM grants, information on some specific grant programs, and a glossary of terms and acronyms.

**State Budget Implications:** Billie Campbell reviewed reductions in state funding that are in place or included in the governor's budget proposal. RideShare funds for FY09 have been reduced by 8.5%. The funding notification of \$40,000 for the TJPDC to develop the Travel Demand Management (TDM) Long Range Plan will not be awarded. PDC funding through the Department of Housing and Community Development (DHCD) is reduced from \$85,000 to \$84,217 for FY09, as reflected in the budget presented in November, and to \$77,720 for FY10. This is a greater reduction than was anticipated in the FY10 budget presented in November. The proposed FY10 budget for the Department of Rehabilitative Services (DRS) eliminates funding for the Disability Services Boards. This eliminates \$15,300 of expected revenue from TJPDC's FY10 budget.

**Executive Director Search:** The Selection Committee met immediately prior to the Commission meeting. The Executive Director position was re-advertised in late December. Twenty resumes have been received so far. Resumes will be accepted through January 26. The process will remain unchanged. Springsted will screen the candidates and meet with the Selection Committee in mid-February for discussion.

**Other Business:** Copies of an article from the January 1 edition of the Central Virginian on the Zion Crossroads Wastewater Treatment Plant were distributed. Richard Havasy reported that the Green Springs District was seeking funds to appeal DEQ's decision on the reissuing the permit.

**Adjournment:** There being no further business, the meeting adjourned.