

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
Draft Minutes of November 6, 2008 Meeting

City of Charlottesville

David E. Brown
Jason Pearson, Treasurer

Albemarle County

Sally H. Thomas
Ann H. Mallek

Fluvanna County

Charles W. Allbaugh, Vice Chair
Chris Fairchild

Greene County

Jeri Allen
Carl Schmitt

Louisa County

Fitzgerald Barnes
Jackson Wright

Nelson County

Fred Boger
Connie Brennan, Chair

Commissioners Present:

David Brown, Charlottesville
Jason Pearson – Charlottesville
Sally Thomas – Albemarle County
Ann Mallek – Albemarle County
Charles Allbaugh – Fluvanna County
Jeri Allen – Greene County
Fred Boger – Nelson County
Connie Brennan – Nelson County (by
phone)

Commissioners Absent:

Chris Fairchild – Fluvanna County
Carl Schmitt – Greene County
Fitzgerald Barnes – Louisa County
Jack Wright – Louisa County

Staff Present:

Billie Campbell, COO
Rochelle Garwood, Sr. Planner, Env.
David Blount, Legislative Liaison

Call to Order: Vice Chair Charles Allbaugh called the meeting to order.

New Commissioner Appointed: Charles Allbaugh announced that Fluvanna County appointed Chris Fairchild to the Commission on November 5, to fill the vacancy resulting from Grant Tate's resignation. Chris is the Chairman of Fluvanna's Economic Development Commission.

Matters from the Public: None.

Commission Roundtable: The topic for the meeting was broadband.

Albemarle County: Sally Thomas will forward a written report. Ann Mallek reported that there was a pocket in Greenwood near Afton Mountain without coverage. Verizon won't provide service through copper lines, and Embarq won't cross Verizon's territory.

Greene: Jeri Allen said Greene County had a preliminary meeting with Virginia Broadband (VABB), a high-speed, wireless broadband Internet service provider (<http://vabb.com>). A follow-up meeting has not yet been scheduled. The County is exploring working with Madison and Orange Counties.

Nelson: Fred Boger reported that Nelson had been awarded a DHCD planning grant two years ago to determine demand for broadband service for economic development, education or medical uses. The County now is working on Phase II of the planning grant. Verizon was at the table throughout the planning process, but pulled out. The planned approach is as a cable TV add-on. A private provider offers some service, but not enough to be financially viable.

Fluvanna: Charles Allbaugh reported that the high school beams out to other schools. The County is looking at adding the county office building.

Charlottesville: Rural broadband is not a City issue, but the City has had conversations about communication towers and locations. Federal law limits regulations in Comprehensive Plans to issues of visual obstruction.

Consent Agenda:

Minutes: On a motion by Fred Boger, seconded by Sally Thomas, the Commission approved the minutes of the October 2, 2008 meeting as submitted, with David Brown, Ann Mallek and Jeri Allen abstaining.

IGRs: Additional information on FY09-15 regarding zinc and copper limits for the Louisa Regional Wastewater Treatment Plan was distributed at the meeting. The Commission directed staff to submit a comment to Dewberry & Davis, which is writing the environmental report for the construction of the plant expansion, that if a solution for zinc and copper is not in place by early 2009, the Commission will comment by taking a strong environmental stand regarding the reissuance of this permit. **On a motion by Sally Thomas, seconded by Fred Boger, the Commission approved all IGRs, with comments on FY09-15 as noted.**

Resolution of Appreciation: David Blount distributed and presented a resolution of appreciation for outgoing Commissioner Grant Tate. **On a motion by Sally Thomas, seconded by Fred Boger, the Commission adopted the resolution, which read as follows:**

WHEREAS, Grant Tate faithfully has served the Thomas Jefferson Planning District Commission since 2001 in the capacity of Commissioner and Chairman (2005 and 2006); and
WHEREAS, Mr. Tate has provided the Commission with active participation, a generous spirit, energetic initiative, and visionary and thoughtful approaches to regionalism; and
WHEREAS, Mr. Tate ably represented the County of Fluvanna and the varied interests of its citizens, businesses and public officials alike; and
WHEREAS, Mr. Tate also was an active member of the Fluvanna County Planning Commission in 2003 and 2004; and
WHEREAS, Mr. Tate took great interest in the Northwest Fluvanna/Southwest Louisa Multimodal Corridor Study, promoting the importance of it to the community at a time when Fluvanna was experiencing rapid growth in its population; and
WHEREAS, Mr. Tate has been a driving force behind the work of the Fluvanna County Economic Development Commission, on which he served as member and chairman, raising awareness of its purpose in the community and bringing citizens together for an ongoing, public dialogue about the future of Fluvanna County; and
WHEREAS, the Charlottesville Regional Chamber of Commerce this spring recognized Mr. Tate's leadership as CEO of The Bridge, LTD, a leading area management development consulting firm, by selecting him as the 2008 Small Business Person of the Year; and
WHEREAS, the work of the Thomas Jefferson Planning District Commission during Mr. Tate's tenure has been greatly enhanced by the organizational and facilitation skills that he brought to the discussion of Commission business; now, therefore be it
RESOLVED, that the Thomas Jefferson Planning District Commission expresses its enduring gratitude and appreciation for the generous service provided to this region by Grant Tate.

Audit: Bob Foster of Hantzmon Wiebel reviewed the Financial Statements for June 30, 2008. The summary on page 38 indicates that the auditor's report was unqualified, a "clean" opinion. There were no material weaknesses identified and no significant deficiencies identified. However, TJPDC is not yet qualified as a low-risk auditee, due to a material weakness identified within the past three years. Financial affairs are in order, and TJPDC has satisfied all grant requirements. A more detailed review of the audit report was discussed with the Audit Committee prior to the Commission meeting. Jason Pearson reported on behalf of the Audit Committee, pointing out several small corrections needed: 1) On the table of contents, officers need to be corrected to indicate Connie Brennan as Vice Chair and Jason Pearson as Treasurer; 2) On page 2 of Management Discussion and Analysis, there is typographical error in the first sentence of the first paragraph, which should read "revenues increased 20%"; 3) On page 27 of the notes to

financial statements, the web address for the Virginia Retirement System needs to be shortened to <http://www.varetire.org>; and 4) On page 4 of the Management Discussion and Analysis, management recommended that the categories of designated funds be eliminated. The Commission requested that a column for FY2008 be added, with "0" indicated for all fund balances. **On a motion by Jason Pearson, seconded by Ann Mallek, the Commission accepted the audit**, with corrections as noted.

Resolution for RTA: David Blount presented a resolution of support for the Regional Transit Authority, as a follow-up to discussion at the October meeting. The RTA was discussed with legislators prior to the Legislative Luncheon on October 23 and one legislator stated that official support of these initiatives from the TJPDC would be beneficial. Sally Thomas said that Albemarle County would appreciate TJPDC's support. David emphasized that the resolution does not commit localities to joining the Authority or to raise any taxes or fees. **On a motion by Jeri Allen, seconded by Fred Boger, the Commission adopted the Resolution Supporting a Regional Transit Authority and Funding Options for Charlottesville and Albemarle.**

Budget: Billie Campbell briefed the Commission on updates to the FY09 budget to reflect new projects, actual carryover funds from multiple year projects, and revisions in local and state revenue to reflect actual funded amounts. This version of the budget is presented to serve as the budget numbers used in quarterly financial reports to the Commission. **On a motion by David Brown, seconded by Fred Boger the Commission approved the FY09 budget as presented**, correcting the heading to eliminate "including PWN" and the column label for the budget adopted in May 2008. Since all localities were not represented at the meeting, budget requests to localities will request the same amount funding for FY09.

TJACH Board: **On a motion by David Brown, seconded by Sally Thomas, the Commission appointed Ray Klein to the TJACH Board.**

Executive Director Search: The Commission decided to interview three additional candidates for the Executive Director position, suggesting possible dates of November 17 or 24 for the interviews. Staff will contact Springsted to make the arrangements with the candidates and confirm the date with the Selection Committee when set.

Adjournment: There being no further business, the meeting adjourned.