

THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
Draft Minutes of September 4, 2008 Meeting

City of Charlottesville

David E. Brown
Jason Pearson, Treasurer

Albemarle County

Sally H. Thomas
Ann H. Mallek

Fluvanna County

Charles W. Allbaugh, Vice Chair
Grant Tate

Greene County

Jeri Allen
Carl Schmitt

Louisa County

Fitzgerald Barnes
Jackson Wright

Nelson County

Fred Boger
Connie Brennan, Chair

Commissioners Present:

David Brown – Charlottesville
Sally Thomas – Albemarle County
Charles Allbaugh – Fluvanna County
Jeri Allen – Greene County
Carl Schmitt – Greene County
Jack Wright – Louisa County
Fred Boger – Nelson County
Connie Brennan – Nelson County

Commissioners Absent:

Jason Pearson – Charlottesville
Ann Mallek – Albemarle County
Grant Tate – Fluvanna County
Fitzgerald Barnes – Louisa County

Staff Present:

Billie Campbell, COO
Melissa Barlow, Dir. Of Trans. Programs
Don Reed, Finance Director
David Blount, Legislative Liaison

Call to Order: Chair Connie Brennan called the meeting to order.

Matters from the Public: None.

Consent Agenda: On a motion by David Brown, seconded by Sally Thomas, the Commission approved the consent agenda, including the minutes of the July 17 meeting, IGRs, VRS resolution, and a resolution of support for the Application for a Comprehensive Mobility Needs Assessment for Nelson County under VDOT's Rural Transportation Planning Program.

Commission Roundtable: Energy Conservation

Albemarle: Sally Thomas handed out a sheet describing the county's Energy Conservation Program, and the phone number for their Compliance Officer Sarah Temple at (434) 296-5832. Sarah has been very effective in monitoring energy conservation and recommending new approaches. The Energy Star program has been very effective. The county is currently replacing light switches with motion sensors, and expects a five-year payback on the investment.

Louisa: Jack Wright reported that the county was reviewing its own buildings for Energy Star and had made changes to its assignment of cars, reducing by half the number of cars being driven home at night. They have installed electrical outlets for emergency vehicles to keep the temperature down to protect the medical supplies, instead of running the vehicles. The county has not yet instituted a no-idle policy. The county has recycling bins throughout the county and is monitoring office paper in the trash. The county now recycles tires through a for-profit operator and is looking at technology that would enable technicians to receive assignments electronically instead of returning to the County Office Building, eliminating trips.

Greene: Carl Schmitt reported that the county was considering a no-idle policy for public vehicles, including the sheriff's department and school buses.

Nelson: Connie Brennan said that she was working on getting an energy audit of county buildings and has talked to school personnel about idling. The county's new courthouse project will use heat pumps; the topography prohibits geo-thermal. The county has four different convenience centers for solid waste, has installed compactors to reduce the number of loads, uses a recycling business in the county and has joined Region 2000 for Solid Waste, reducing travel distances.

Charlottesville: David Brown reported that the City has adopted a green building policy for new and renovated public buildings and also has adopted procedures for vehicles. The city hired a consultant to do a comprehensive energy audit, and explored the concept of performance based contracting, where the cost of the work is paid for out of the energy savings. The schools have evaluated their utility bills, and any savings are split between the schools and the city, providing an incentive for energy reduction by the schools. The city has a purchase policy for hybrid vehicles and a no-idle policy, with some exceptions allowed. The police department has instituted procedures to get officers out of their cars, spending more time walking in neighborhoods. The city is looking at driving patterns, and will use the information to institute more efficient routes, combined trips, and revised territory assignments.

Fluvanna: Charles Allbaugh said that the county was pursuing Energy Star and looking into performance-based contracting. The county is instituting energy-saving designs in their new buildings, including geo-thermal wells for the new library and Silver LEED standards for the new high school.

Financial Reports: Don Reed distributed a memo and the year-end financial statements. Unaudited reports for FY08 show a surplus of \$60,305 for the year. WIA expenditures were lower than expected in the fourth quarter, enabling TJPDC to cover all invoices and expenses with available funds. Some budget line items have exceeded 100% of the FY08 budget amount, but without any significant increase from FY07. TJPDC exhausted all grant funds for the MPO and HOME programs in FY08. The auditor recommended showing the obligation for the Executive Search on the balance sheet. The \$21,100 figure is shown under liabilities as payable-consulting, and included in the prepaid expense figure under assets. The balance sheet is a snapshot as of June 30, 2008, and reflects WIA assets, which were removed from TJPDC's books effective July 1, 2008 with the transfer to TJPED. **On a motion by Charles Allbaugh, seconded by David Brown, the Commission accepted the financial reports.**

Journey Through Hallowed Ground: The Journey Through Hallowed Ground has developed the Draft Corridor Management Plan and is seeking "All American Road" designation for Route 15/20/231/22 within the National Scenic Byways Program. **On a motion by David Brown, seconded by Sally Thomas, the Commission adopted the Resolution in Support of the "All American Road" designation for Route 15/20/231/22.**

***STAR* TEA Grant Sponsorship:** Billie Campbell briefed the Commission on activity since the Commission's July 17, 2008 meeting, when the Commission approved TJPDC's role as sponsor for the Stanardsville TEA-21 projects awarded by VDOT. The County of Greene and the Town of Stanardsville have now adopted resolutions relinquishing their role as sponsor. *STAR* adopted a resolution requesting VDOT to process a new contract with TJPDC as sponsor and to combine the separate projects into one project. *STAR* also been collecting the committed matching funds. The agreement with *STAR* was included in the Commission packet, along with the earlier draft of the VDOT agreement for the projects showing Greene County as sponsor. TJPDC received the agreement from VDOT showing TJPDC as sponsor. **On a motion by Sally Thomas, seconded by Fred Boger, the Commission authorized Acting Director Billie Campbell to execute agreements with *STAR* and VDOT.**

Lead Organization on Homelessness: Billie Campbell reported that the Thomas Jefferson Area Coalition for the Homeless (TJACH) Structure Task Force has recruited board members for TJACH as it assumes the role as lead organization on homelessness. An orientation for the new board will be held on September 9, to coincide with a consultant's visit to provide technical assistance on the Continuum of Care plan,

which serves as an application for federal funds to serve the homeless in our region. The presented slate included eight members:

Mark Lorenzoni, Ragged Mountain Running Shop, Corner Merchants, Chair of the Task Force to Develop the 2012 Plan to End Homelessness
Patricia “Trish” Cluff, Chief Marketing Officer, UVA Medical Center Administration, designated by Leonard Sandridge
Ed Bain, Attorney, Boyle, Bain, Reback & Slayton
Karen Shepard, Executive Director, MACAA
Robert Johnson, Executive Director, Region Ten
Evan Scully, Homeward Community Information System (HCIS) Director, Homeward (Richmond)
Marty Fox, formerly homeless, has assisted with the Point-in-Time Count and Homeless Persons Memorial Day.
Kate Rosenfield, Adult Education Specialist

On a motion by Charles Allbaugh, seconded by Jeri Allen, the Commission appointed these eight members to the TJACH Board and expressed their gratitude to the Structure Task Force and the new board members. Additional names will be brought to the Commission in October for appointment.

Legislative Program: David Blount provided an update on the development of the regional legislative program. He has met with each local governing body and with locality staff to receive input into the program. Two priorities have emerged: 1) state revenues/budget reductions and their potential impact on localities and 2) proffers and impact fees. The Home Builders Association of Virginia (HBVA) is not expected to pursue impact fee legislation next year, but may have a proffer bill. The negotiating team directed by the last General Assembly session has met on this issue. The Legislative Luncheon is scheduled for Thursday, October 23. Carl Schmitt asked for a list of examples of unfunded mandates. David will review a publication from the Commission on Local Government, which includes a list of state mandates, as well as recent legislative summaries. Commissioners also noted several examples, including record-keeping requirements that are onerous and create staff costs for localities, and new dog licensing regulations that are proving to be cumbersome. David will bring the final version of the Legislative Program back to the Commission in October for adoption.

David also reported that the Mayor and Chairs would be meeting on September 18 at State Farm Insurance, in a “Town Hall” meeting. This is in lieu of their regular quarterly meeting, and will include a presentation by each locality, and small group work with constituents from each locality.

Executive Director Search: Springsted received 58 resumes for Executive Director and is in the process of reviewing these. The Selection Committee needs to meet in mid-September to receive Springsted’s report and recommendations. The Selection Committee will need to select the candidates for interview and establish the interview process and timeline. Potential dates of September 19 and 22 were identified as breakfast meeting possibilities. The date will be confirmed with Springsted and communicated to the Selection Committee and all Commissioners.

Other Business:

Rivanna River Basin Commission (RRBC): David Brown announced that one of the City representatives on RRBC had resigned. The City recommends the appointment of Leslie Middleton. **On a motion by David Brown, seconded by Sally Thomas, the Commission appointed Leslie Middleton to fill the City vacancy on the Rivanna River Basin Commission.**

Roundtable: The Commission will brainstorm future topics at the October meeting.

Adjournment: There being no further business, the meeting adjourned.