



*Thomas  
Jefferson*

**Planning District Commission**

Sustainable solutions to regional issues

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**MEMO**

To: Thomas Jefferson Planning District Commission  
From: Melissa Barlow, Director of Transportation Programs  
Date: February 28, 2008  
Re: Rural Transportation Planning Assistance Program -  
Adoption of FY09 Scope of Work

**Purpose:** This memo is to provide Commissioners with background information on the VDOT program to support rural transportation planning and to provide an overview of the FY09 Rural Scope of Work.

**Background:** VDOT supports rural transportation planning through a \$48,000 grant to planning district commissions, with a local match required of \$12,000 in PDC funds. The use of these funds is guided by the Scope of Work. The TJPDC must hold a public hearing on the draft FY09 Scope of Work and then submit to VDOT by March 15, 2008.

**Recommendations:** Staff recommends approval of the FY09 Scope of Work.

**Action Needed:** Adoption of Resolution of Support for Rural Transportation Planning Assistance Program FY09 Scope of Work.