



**Charlottesville-Albemarle Metropolitan Planning Organization  
of the Thomas Jefferson Planning District Commission**

POB 1505, 401 E. Water St, Charlottesville, VA 22902 [www.tjpdc.org](http://www.tjpdc.org)  
(434) 979-7310 phone • (434) 979-1597 fax • [info@tjpdc.org](mailto:info@tjpdc.org) email

---

**Agenda**  
**CHART Citizens' Committee Meeting**  
Wednesday, March 4th, 2009 7:00 p.m.  
TJPDC Large Conference Room

To download the entire meeting packet as one file, [click here](#).  
To download individual items, [click on blue text below](#).

Item	Time	Description
1	7:00-7:05	<b>Matters from the Public: limit of 3 minutes per speaker</b> <i>Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda.</i>
2	7:05-7:10	<b>Approval of the February 4, 2009 Draft Meeting Minutes:</b> <a href="#">Click here for draft minutes</a>
3	7:10-7:30	<b>MPO Public Participation Plan Review</b> The MPO's Public Participation Plan (PPP) was last updated in May, 2007. FHWA and FTA require that the PPP be reviewed every two years. The Committee will review the document and suggest updates to be recommended to the MPO Policy Board. <a href="#">Click here to download a summary memo</a> <a href="#">Click here to download the current Public Participation Plan</a>
4	7:30-7:55	<b>March 12<sup>th</sup> Open House Preparation</b> Staff will provide CHART with an agenda, list of presentation items and the topics to be covered by Butch Davies at the Open House. Staff and CHART will review Committee members' roles as "citizen planners" at the event.
5	7:55-8:00	<b>Other Business</b>
6	8:00-8:05	<b>Additional Matters From the Public: limit of 3 minutes per speaker</b> <i>Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda.</i>

**Upcoming Agenda Items**

**April**

**May**

UnJAM 2035 Final Draft Review	Post-UnJAM CHART Activities Planning
ITS Presentation	

Click here for [Project Tracking Matrix](#)



**Charlottesville-Albemarle Metropolitan Planning Organization  
of the Thomas Jefferson Planning District Commission**  
POB 1505, 401 E. Water St, Charlottesville, VA 22902 www.tjpd.org  
(434) 979-7310 phone • (434) 979-1597 fax • info@tjpd.org email

---

DRAFT  
CHART Advisory Committee Meeting  
February 4, 2009 Minutes

**Present**

Members

Stephen Bach  
Bobby Burke  
Jim Currie  
Mac Lafferty, Vice Chair  
Tom Loach  
Linda Seaman, Chair  
Bill Wuensch

Representing

MPO, Bicycling  
MPO, Pedestrian  
Albemarle County, Environment  
Albemarle County At-Large  
County Planning Commission  
City At-large  
MPO

Not Attending:

Marc Evans MPO  
John Pfaltz City At-large

Staff:

Melissa Barlow TJPDC  
Sarah Eissler TJPDC  
Chuck Proctor VDOT  
Ann Whitham TJPDC

Ms. Seaman called the meeting to order.

**Matters from the Public**

There were no matters from the public.

**Approval of the Minutes**

**Upon a motion from Mr. Lafferty, seconded by Mr. Currie, the January 7, 2009 meeting minutes were unanimously approved as amended.**

**Greene County Multimodal Corridor Study Presentation**

Ms. Whitham introduced the Greene County Multi-Modal Corridor Study, a comprehensive transportation study that examines major regional roadways in Greene County including US 29 and US 33. This corridor study will allow Greene County to develop multimodal transportation solutions and encourage more sustainable land use strategies. Ms. Whitham stated that she wanted to bring this project to the committee because it has regional implications for the MPO.

Ms. Whitham stated that TJPDC staff is working with the Renaissance Planning Group and introduced committee member Bill Wuensch who has been working on the project through Renaissance Planning Group.

Mr. Burke asked if the study resembled what was done for Greene County in the UnJAM 2025 plan. Ms. Whitham stated that the current corridor study focused more on land use and transportation scenario planning in conjunction with the comprehensive plan update.

Mr. Wuensch stated that the goal of the corridor study was to review Greene County's growth areas, work with the community to create goals for these growth areas, and preserve/improve the current transportation system in Greene County. The community was engaged in the corridor study through a public participation method called scenario planning, which includes educating the public participants on types of development and then allowing the participants to map the direction and density of new development types. Following this public exercise, Renaissance Planning took these growth scenarios and enters them into a transportation modeling program. This modeling program, when complete, will illustrate how the public's development scenarios will affect the current transportation network. Renaissance Planning will then chose the three most successful scenarios and, at a public meeting in March, asked the participants to choose which scenario they prefer. With this information, Renaissance Planning will create a list of recommendations for helping Greene County preserve and improve its current transportation system and encourage a multi-modal transportation system as new development occurs. Mr. Wuensch also stated that the analysis portion of this project should be concluded by July 2009.

Mr. Loach asked how much of the highway frontage in Greene County is zoned for commercial development. Mr. Proctor stated that most of the commercial development is around Ruckersville and the Albemarle County line.

Mr. Burke asked about the type of commercial zoning. Mr. Proctor stated that the commercial zoning mostly permits small-scale commercial development. Mr. Burke asked how this development pattern would affect the northern Albemarle County. Mr. Proctor stated that some current into-Charlottesville commuters might move towards businesses in Greene County, but development near the County Line is mostly residential.

Mr. Loach asked if Greene County has made previous efforts to shift the heavy commercial development pattern along US 29 North. Mr. Wuensch stated that development in Greene County along US 29 is not as dense as it is in Albemarle County. Ms. Whitham stated that Greene is a small county with funding difficulties, and that discouraging development is not in the County's best interest, however Greene County is aware of the effect of poorly planned development transportation resources. She added that the public workshop participants were interested in fostering better-connected development patterns in order to preserve the County's rural resources. Mr. Proctor stated that this planning process will encourage a parallel road network in Greene County, keeping local commuter traffic off of US 29.

Ms. Whitham also mentioned that the Greene County Multi-Modal Corridor Study is occurring at the same time as VDOT's US 29 corridor study and that the two studies should relate and that the project manager of the VDOT study attended the Scenario Planning Workshop in November.

Ms. Barlow stated that there are several bills in the General Assembly which would allow US 29 to be designated a corridor of regional significance, which would shift land use authority from local to state control.

Mr. Loach asked if the economic recovery legislation would have an effect on proposed interchanges along US 29 in Albemarle County. Ms. Barlow stated that she is unsure because funding streams are uncertain. Ms. Whitham stated that numerous projects are not “shovel-ready.” Mr. Proctor stated that many of the interchanges are dependent upon the construction of a parallel roadway network that needs to be constructed as development and redevelopment occurs.

After clarifying Mr. Loach’s initial question, Ms. Whitham stated that the state-wide VDOT study of US 29 would glean data from Places29, but would not affect Places29. Mr. Proctor stated that the VDOT study is a compellation of numerous specific US 29 corridor studies. Ms. Barlow stated that the final product of the VDOT study will be more policy oriented. She added that February 9<sup>th</sup> there is a listening meeting scheduled to seek public comment on the study.

Mr. Bach asked if the Norfolk Southern Railroad was located in Greene County. Ms. Whitham stated that the railroad is not in Greene County but in Orange County, and that Greene has no rail.

Ms. Barlow stated that having this corridor study coincide with the Comprehensive Planning Process has encouraged county planners to take an active role in this corridor study, which has strengthened the project.

### **UnJAM Public Participation Phase II Update**

Ms. Whitham stated that the public participation plan has moved forward and that the interactive project map, which describes the project from the CLRP, is almost ready for inclusion on the UnJAM website. She added that a date for the UnJAM 2035 Open House has been arranged for Thursday March 5<sup>th</sup> at either CitySpace or TJPDC, depending on CitySpace’s schedule.

Butch Davies, the Culpepper representative on the Commonwealth Transportation Board, is scheduled to speak at 5:30pm. Mr. Davies is expected to discuss the transportation issues currently being considered at the Virginia General Assembly. Ms. Whitham also stated that TJPDC staff is currently finalizing the save the date cards for the event and that staff is still reviewing the possibility of broadcasting the event on local access media.

Ms. Barlow stated that she asked FHWA about a possible extension for UnJAM 2035 and FHWA recommended against it.

### **Other Business**

RTA: Ms. Barlow stated that two pieces of legislation were taken to the Virginia General Assembly. One piece of legislation was gave the City and the County the authority to form the RTA. This legislation was passed in the House and has been taken to the Senate. The second piece of legislation, which allowed the City and County to host a public referendum on the issue of levying an additional local tax to fund transit and transportation projects, failed to pass in

House committee. Ms. Barlow also stated that the City was not ready to create an RTA without funding opportunities.

Ms. Barlow also explained that the Richmond RTA enabling legislation passed. She added that the Fredericksburg MPO is not creating an RTA, but a toll road authority, which would use toll funds to alleviate traffic in the Central Park Shopping Center.

Bike Virginia: Mr. Lafferty mentioned that Bike Virginia is hosting a major biking event in Charlottesville from June 19<sup>th</sup> to June 24<sup>th</sup>. The event would be a five day ride from Charlottesville to Culpeper and back following the Journey through Hallowed Ground Corridor.

MPO Policy Board Meeting Review: Mr. Lafferty stated that he attended the MPO Policy Board meeting at which the Proffit Road Project on the CLRP was discussed. CHART recommended that it be moved to the vision list, but it was not. Ms. Whitham mentioned that the MPO Technical Committee reached no consensus on how to consider the Proffit Road Project and that the cutting the project was not necessary for balancing the CLRP. Because of this MPO Policy Board decided to keep the project on the CLRP.

Draft FY10 Work Program: Ms. Whitham stated it was time to update the annual work program, which will be approved by the MPO Policy Board in March. This program defines the CHART committee's role for the upcoming year. Ms. Whitham asked the committee what projects they would like to review as their role in updating the long range transportation plan is coming to a close. Ms. Whitham also asked the committee if they wanted to change their meeting schedule from a monthly schedule.

Mr. Bach stated that the committee continued to meet monthly during fallow planning periods and that these meeting were more enjoyable because there was less planning pressing. Mr. Bach also stated that these meetings allowed the committee to discuss other planning issues and concerns.

Mr. Currie mentioned that the committee was involved in the Places29 planning process during a previous fallow period and that it afforded the committee opportunities to branch out.

Mr. Burke stated that in previous slow periods the committee was able to review smaller transportation projects that are often overlooked.

Mr. Currie stated that the regional planning model update is approaching and that he would like CHART to be involved in that project.

Ms. Barlow suggested that an agenda could be sent to the committee chair and vice chair and they could choose whether the agenda merits a meeting.

Ms. Whitham asked how the committee would like to verbally express its role. Mr. Currie stated that defining the committee as consultants for the long range plan was too narrow.

Ms. Barlow mentioned that TJPDC staff discussed other projects the CHART committee could review. She mentioned that CHART could assist the TJPDC in revising their Public Participation Plan. Ms. Whitham mentioned another option stating that the CHART committee

does not have set bylaws and that the committee could create them. Ms. Whitham also mentioned another possibility of creating a citizen's transportation guide.

Mr. Currie asked if TJPDC was anticipating having to cut back on staff. Ms. Barlow stated no cuts were anticipated and funding has stayed fairly stable. Mr. Currie stated that he did not want to generate more work if the TJPDC is understaffed.

Ms. Barlow asked committee members to brainstorm about possible committee projects for the next year. Ms. Whitham stated that the bylaws and the citizen's guide project would have to be taken to the MPO Policy Board for their approval.

**Matters from the Public**

There were no matters additional matters from the public.

**The meeting was adjourned.**



**Charlottesville-Albemarle Metropolitan Planning Organization  
of the Thomas Jefferson Planning District Commission**

POB 1505, 401 E. Water St, Charlottesville, VA 22902 [www.tjpd.org](http://www.tjpd.org)  
(434) 979-7310 phone • (434) 979-1597 fax • [info@tjpd.org](mailto:info@tjpd.org) email

---

**Memorandum**

To: CHART Committee  
From: Ann Whitham, MPO Program Coordinator  
Date: February 25, 2009  
Re: Public Participation Plan (PPP) Review

SAFETEA-LU requires MPOs to conduct public outreach and facilitate public participation via an established Public Participation Plan (PPP). The CA-MPO's Public Participation Plan serves two major purposes. The first is to outline the MPO's commitment to pursuing public participation and incorporating that participation into all major policy and planning documents. The second is to categorically outline the methods that the MPO will use to encourage public participation in the creation of all MPO documents and in the work conducted by all MPO committees.

In accordance with SAFETEA-LU, FHWA and FTA require that the PPP be evaluated every two years to ensure that the process is still effective and coordinated with SAFETEA-LU. The MPO's PPP was last updated in May 2007 and is currently due for reevaluation.

The MPO Technical and Community Mobility Committees reviewed the PPP at their February 24, 2009 meetings and recommendations included a statement that all materials on the TJPD website meet ADA access requirements. This task will also be added for the FY10 Work Program (UPWP). Members also noted that while the traditional means of communicating with the public—internet, email, legal notices in the paper and occasional mailings—that it seems that we could do more to reach people. Utilizing the local TV news reporters was the primary suggestion for improving communications with the public.

Staff seeks Committee feedback on the document and any suggestions for updates or revisions.



**Charlottesville-Albemarle Metropolitan Planning Organization  
of the Thomas Jefferson Planning District Commission**  
POB 1505, 401 E. Water St, Charlottesville, VA 22902 www.tjpdc.org  
(434) 979-7310 phone • (434) 979-1597 fax • info@tjpdc.org email

---

**DRAFT**

**Public Participation \* Plan**

Adopted August 12, 2002; Revised: February 14, 2005; Revised June 20, 2007.

Revised April 22, 2009

Information contained herein has been derived from Federal Regulation Code 450.316

**The Charlottesville-Albemarle Metropolitan Planning Organization (MPO), the regional forum for comprehensive, continuing, and cooperative transportation planning in the urban study area, is committed to engaging all area citizens in its planning and programming activities. The Participation Plan documents the activities through which the MPO shall carry out the following practices for effective participation, communication, and consultation with all parties interested in the transportation planning process.**



---

\* "Participation" is used in the same spirit as "involvement."

## Glossary of Acronyms

The following transportation-related acronyms are used in this document:

<b>ACCT</b>	Alliance for Community Choice in Transportation
<b>BRT</b>	Bus Rapid Transit
<b>CHART</b>	Charlottesville-Albemarle Regional Transportation
<b>CTS</b>	Charlottesville Transit Service
<del><b>DRPT</b></del>	<del><a href="#">Virginia Department of Rail and Public Transportation</a></del>
<b>FHWA</b>	Federal Highway Administration
<b>FTA</b>	Federal Transit Administration
<b>FY</b>	Fiscal Year (refers to the state fiscal year July 1 – June 30)
<b>JAUNT</b>	Regional transit service provider to Charlottesville City, and Albemarle, Fluvanna, Louisa, Nelson, and Buckingham Counties
<b>LRP</b>	Long Range Plan. Refers to the 20 year transportation plan (also referred to as UnJAM)
<b>LRT</b>	Light Rail Transit
<b>MPO</b>	Metropolitan Planning Organization
<b>PL</b>	FHWA Planning Funding (used by MPO)
<b>RideShare</b>	Free Carpool matching service for Charlottesville City, and Albemarle, Fluvanna, Louisa, Nelson, and Greene Counties
<b>RTA</b>	Regional Transit Authority
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (legislation governing the metropolitan planning process)
<b>SPR</b>	FHWA State Planning and Research Funding (used by VDOT to support MPO)
<b>TDP</b>	Transit Development Plan (for CTS <del>and JAUNT</del> )
<b>TIP</b>	Transportation Improvement Program
<b>TJPDC</b>	Thomas Jefferson Planning District Commission
<b>TMPD</b>	VDOT Transportation and Mobility Planning Division
<b>UPWP</b>	Unified Planning and Work Program (also referred to as Work Program)
<b>UnJAM Plan</b>	United Jefferson Area Mobility Plan (combines MPO & Rural Long Range Plan, also referred to as LRP)
<b>UTS</b>	University Transit Service
<b>UVA</b>	University of Virginia
<b>SOV</b>	Single Occupant Vehicle
<b>VDOT</b>	Virginia Department of Transportation
<b>Work Program</b>	Unified Planning and Work Program (also referred to as UPWP)

Deleted: DRPT

... [1]

**Public Participation in MPO Policy Board Meetings**

- All MPO Policy Board meeting agendas will include meeting guidelines establishing time limits and procedures for public interaction with the Policy Board.
- The Policy Board will advertise using the standard MPO advertising procedures for public input on the annual Unified Planning Work Program (UPWP), no fewer than two times: at the beginning of the programming process and prior to adoption.
- No fewer than two public hearings will be held by the Policy Board seeking public input regarding the annual Transportation Improvement Program (TIP): one at the onset of the programming process and one prior to the adoption of the TIP.
- No fewer than two public hearings will be held by the Policy Board seeking public input regarding the update of the Long Range Plan (LRP): one at the onset of the programming process and one prior to the adoption of the LRP.
- At least one public hearing will be held by the Policy Board regarding amendments to the UPWP, TIP, and LRP.
- Public information sessions and/or interactive workshops will be held regarding other major studies affecting the region's transportation network as deemed necessary by the Policy Board or by request of the public.
- The Public Participation Plan will be reviewed every two years and revised or amended as needed, in consultation with the public.
- As far as technically possible, access to MPO Policy Board members via email will be facilitated.

Deleted: the opportunity

**Public Participation in MPO Committee Meetings**

- All meetings of the Policy Board, Technical Committee and other MPO committees will be open to the public and will be held in locations accessible to persons with handicaps and on public transit lines. Arrangements will be made for interpreters for hearing impaired individuals, and every effort will be made to ensure provision of interpreters for non-English speaking persons, provided a request is submitted at least two days before the meeting.
- Public hearings, workshops, and forums will be scheduled at times that are accessible and convenient.
- All meeting agendas will include time for matters from the public and responses to matters from the public.
- Public forums will be held during updating and amending the LRP and TIP.
- Summaries of all comments received and responses to these comments will be included in the TIP, LRP, and other relevant documents (e.g. meeting minutes).

Deleted: (

Deleted: )

**MPO Advisory Committees**

- Advisory committees will be established for the long range planning process, as well as other major studies and issues affecting the region's transportation network. Examples of such committees past and present include the Community Mobility Committee (CMC), and the Transit Technical Committee.
- City and County citizens will be represented on the MPO Technical Committee (via a CHART representative), the Long Range Plan Citizen's Advisory Committee (CHART), and the Community Mobility Committee.

Deleted: the Charlottesville-Albemarle Regional Transportation Study (CHART),

Deleted: Route 29 Bypass Planning Committee, the Meadow Creek Parkway Design Planning Advisory Committee, the Park and Ride Committee Jefferson Area Bicycling And Walking Advisory Committee (JABAWAC),

Deleted: Transportation Funding Options Working Group

Deleted: As noted in the MPO bylaws,

Deleted: and

**Participation With Community Organizations**

- The MPO will maintain a mailing list and e-mail list of public and private organizations affected by the regional transportation network including environmental, housing, and

economic development groups.

- All citizens/groups requesting inclusion on the MPO mailing and e-mail list will be added.
- The MPO will coordinate with the statewide transportation planning public involvement and consultation process, as appropriate.
- The MPO will identify and communicate with populations traditionally underserved by the transportation network, such as those with disabilities and low-income persons through organizations and media outlets known to serve these populations.
- The MPO will identify locations of low income and minority communities using Geographic Information Systems (GIS) or other suitable means and will provide information to seek input from these communities at least once a year for the TIP and during Long Range Plan updates. Methods for communicating may include:
  1. Presenting at or sponsoring a community meeting in the targeted area and/or
  2. Seeking representatives from the community to participate in an MPO meeting focusing their concerns and/or
  3. Seeking representatives from the community and/or from service agencies familiar with the needs of these communities.

#### ***Public Access to MPO Information***

- Draft copies of the TIP, the UPWP, the Public Participation Plan, the Long Range Plan, and other major studies will be made available in adequate time for public review on the MPO website, through MPO area public libraries, local planning offices, VDOT and MPO offices.
- Information regarding achievement of goals and deliverables identified in the UPWP will be provided for public review. A final report on the work programmed in the UPWP will be prepared and available for public review annually.
- MPO staff will be accessible to the public through a variety of means (e-mail, phone, fax, or in person).

Deleted: CHART

#### ***Communications with the Public<sup>†</sup>***

- Meeting materials will be made available electronically and/or distributed to those on the MPO contact list and to the media approximately one week prior to the meeting. Arrangements will be made to accommodate individuals that require special assistance to review meeting materials and other documents and reports.
- Notice will be sent to those on the MPO contact list approximately one week prior to each meeting to announce when meeting materials are electronically available.
- Notification regarding the UPWP, TIP and the long range plan will be sent to those on the MPO contact list and the media at least two weeks prior to the meeting at which approval is scheduled to take place.
- Notification regarding approval of this Public Participation Plan will be advertised in public newspapers for the region. A minimum public comment period of 45 days is required before the Public Participation Plan is initially adopted or revised.
- Advertisements of MPO public hearings during the development of the LRP, TIP, and UPWP, as well as for critical or adjacent projects that will influence regional transportation will be posted in central places of low-income and minority neighborhoods.

#### ***Public Participation in the Development of the UPWP, TIP, Plans, and Studies***

During the updating process, the MPO will employ the following strategies as appropriate:

<sup>†</sup> The MPO Policy Board may act on an agenda item in the absence of proper notice with approval of a waiver of requirement by 75 percent vote.

- Encourage and accept public input in a variety of ways (i.e. by mail, in person, website, phone and via e-mail)
- Include a broad segment of the population in development of programs, plans, and studies by conducting regional workshops to obtain public input on transportation and land use issues.
- Conduct focus group meetings in traditionally underserved communities to ensure the interests of these groups are incorporated into long range planning efforts.
- Meet with and identify needs of other groups with special interests in the community.
- Continually experiment with a wide variety of marketing tools and visualization techniques (within limited budgets) to describe transportation plans (including LRP and TIP) and to incorporate public participation into planning workshops.
- In developing the LRP and TIP, the MPO will consult with agencies and officials responsible for other planning activities within the MPO that are affected by transportation or coordinate its planning process with such planning activities.
- The MPO will consider other related planning activities within the metropolitan area when developing the LRP, TIP, and other relevant plans or studies.
- The MPO will provide an additional opportunity for public comment if the final LRP, TIP or other transportation plan differs significantly from the version that was made available for comment by the MPO and raises new material issues which interested parties could not reasonably have foreseen from the public involvement efforts.

Formatted: Space Before: 12 pt

#### ***Documentation of Public Participation***

- The MPO staff will create a notebook (or database) to record public comments and records of public opinion acquired from a variety of sources. The review process will help MPO staff evaluate its success at meeting Environmental Justice goals and Title VI regulations. Comments and other input that come to the MPO will be forwarded to all members of the MPO Policy Board in a timely manner to allow adequate consideration but, no later than its next meeting.
- Copies of the approved Participation Plan shall be provided to FHWA and FTA for informational purposes and shall be posted on the MPO website.

Formatted: Space Before: 12 pt

#### ***Committees of the MPO***

The following pages include descriptions of current MPO committees: MPO Policy Board, MPO Technical Committee, CHART Plan Citizen Advisory Committee, and Community Mobility Committee.

Once approved by a committee, committee meeting schedules and membership may be changed without amending the Public Participation Plan. Any changes will be listed on the TJPDC website and included with other committee advertisement materials.

## Charlottesville-Albemarle MPO Policy Board

The MPO Policy Board is the decision-making body for the purpose of carrying out the continuing, cooperative and comprehensive (“3-C”) transportation planning and programming process as defined in United States Code Title 23, Section 134 and Title 49 Section 1607; and in accordance with the constitution and statutes of the Commonwealth of Virginia. In carrying out its responsibility the MPO shall:

- a) Establish policy for the continuing, comprehensive and cooperative transportation planning process;
- b) Develop the long range transportation plan for the urban study area known as the Charlottesville Albemarle Regional Transportation Plan (hereinafter referred to as the CHART Plan);
- c) Review the CHART Plan for the study area on an annual basis;
- d) Update the CHART Plan no less frequently than every five years;
- e) Recommend action by other appropriate agencies;
- f) Revise the CHART Plan study area, defined by the "cordon boundary", as required, and in conjunction with VDOT;
- g) Develop, in coordination with local governments and VDOT, socio-economic data for the regional traffic model;
- h) Develop and approve the annual Transportation Improvement Programming and after planning documents as required by the U.S. Department of Transportation Regulations, as amended;
- i) Perform or oversee other transportation reviews and evaluations; and
- j) Develop and approve the Work Program and Public Participation Plan.

*The MPO meets the fourth Wednesday of each month at 4:00 pm. at CitySpace on the Downtown Mall.*

**Deleted:** *the third Wednesday of each month at 4:00 p.m. at the Thomas Jefferson Planning District Commission Office.*

The voting membership of the MPO shall be composed of two (2) voting members designated by and representing each local government within the Charlottesville-Albemarle Urbanized Area who will be vested with the authority to speak for and act on behalf of their respective local government on matters concerning area wide transportation planning activities. The MPO will also include one (1) voting member designated by and representing VDOT. The nonvoting membership of the MPO shall be composed of one (1) representative each designated by and representing the Thomas Jefferson Planning District Commission, the Federal Highway Administration, the Federal Aviation Administration, the Federal Transit Administration, the Virginia Department of Rail and Public Transportation, the University of Virginia, JAUNT, the CHART Advisory Committee and Charlottesville Transit Service. Alternates for Voting Members are chosen by the City, County, and VDOT.

Voting Members: Two Albemarle County Board of Supervisors Representatives, Two Charlottesville City Council Representatives, and One VDOT Representative.

Nonvoting Members: UVA Office of the Architect, JAUNT, CTS, CHART Advisory Committee, TJPDC representative, FHWA, FTA, DRPT.

### **Charlottesville-Albemarle MPO Technical Committee**

The MPO Technical Committee is composed of individuals with technical knowledge in transportation and land use matters. It will provide technical review, comment, and recommendations on transportation plans, programs, studies and other appropriate documents, and on regional transportation issues. The Committee shall integrate land use and environmental considerations into all of its activities in order to forge a stronger link between transportation, land use and the environment. The Committee will (1) determine the influence of current data upon the Transportation Plan in relation to previous data and projected trends; (2) cooperate in the development of the procedures for the collection of traffic data and reassignment of traffic; (3) work with the staffs of the TJPDC and VDOT to review, comment, recommend, and assist VDOT, participating political jurisdictions, or the TJPDC on any proposal, alternatives, and work performed on the location and design of facilities in the CHART Plan; and serve in an advisory capacity to the Metropolitan Planning Organization.

*The Committee meets the fourth Tuesday of each month at 10:30 a.m. in the Thomas Jefferson Planning District Commission Office.*

The voting membership of the Technical Committee shall be composed of three (3) members each designated by and representing the City and the County, one (1) designated by and representing VDOT, and one (1) designated by and representing the VDRPT. The Technical Committee will also include one (1) voting representative each, designated by and representing the University of Virginia, JAUNT, Rideshare, Charlottesville Transit Service, and any appropriate agency as determined by the MPO. The nonvoting membership of the Technical Committee shall be composed of one (1) representative each, designated by and representing the CHART Advisory Committee, the Federal Aviation Administration (FAA), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and the Charlottesville-Albemarle Airport Authority.

Voting Members: Charlottesville Neighborhood Development Services, Charlottesville Public Works, Charlottesville Planning Commission, Albemarle County Department of Community Development, Albemarle Transportation Engineer (Department of General Services), Albemarle Planning Commission, VDOT, DRPT, CTS, JAUNT, TJPDC/RideShare, UVA Landscape Architect. Alternates for the MPO Technical Committee are selected by the Voting Members from the City, County, and VDOT.

Nonvoting Members: FHWA, FTA, VA Dept of Aviation Senior Aviation Planner, FAA, CHART Advisory Committee

### **Charlottesville Albemarle Regional Transportation Plan (CHART) Advisory Committee**

The CHART Advisory Committee is composed of citizens appointed by the City, County and MPO to represent a broad range of interest in the community.

#### **CHART's mission is to:**

- Develop and recommend updates to long range Charlottesville Albemarle Regional Transportation Plan (CHART) (in previous years, this document was called the Charlottesville Area Transportation Study, or CATS).
- Meet frequently as needed during plan updates; meet no less than annually during interim years to evaluate plan progress and recommend amendments and updated project descriptions.
- Host community forums to solicit public input. Present plan update and recommendations for plan amendments to MPO Technical Committee for endorsement and approval by MPO Policy Board.
- Create Policy Guidelines for the operation of the Committee, to be approved by the MPO Policy Board, to assure consistent and equitable operations while providing accountability of the processes.
- Continue to assist, review, plan and recommend to MPO Technical Committee on-going changes and needs to UnJAM 2025.
- Serve in a project specific advisory capacity.
- Via its own initiative and public input shall identify multi-modal transportation problem areas and recommend solutions to the MPO Technical Committee for consideration and inclusion in UnJAM 2025.

*The CHART Committee meets each month on the first Wednesday at 7:00 p.m. in the Thomas Jefferson Planning District Commission Office.*

CHART Advisory Committee Interest Group Roster: Small Business, Pedestrian, Bicycling, Public Transit, Private Transit, Environmental, Chamber of Commerce, Freight (Air travel and passenger/freight rail interest will be consulted as appropriate during the planning process). The eight designated transportation planning interest groups could be divided between the City, County and MPO so that there is an equitable division between the City and the County.

#### Composition of CHART appointed members:

- Limit members to a total of thirteen.
- Both City and County shall have four appointments (Eight At Large Members), one of which should be a Planning Commissioner.
- The MPO shall appoint five members to represent "Interest" groups
- Either City or County At-Large members may also represent Interest Groups if needed and are so qualified.
- CHART may propose specific individuals to fill Committee vacancies to the MPO Policy Board, the City and County for Appointments. This does not preclude required public announcements of vacancies to be filled.
- As noted in the MPO bylaws, a CHART representative will serve as a nonvoting member of the MPO Technical Committee.

<b>Staff Team for Technical Assistance:</b>	
Charlottesville Neighborhood Development Services	TJPDC/MPO Transportation Planning
Charlottesville Planning Commission	VDOT/VDRPT Transportation Planning
CTS	University of Virginia Architect
Albemarle County Department of Community Development	University Transit Service
Albemarle Planning Commission	FHWA Community Planning
JAUNT	FTA Transit Planning

## Community Mobility Committee (CMC)

### *Mission*

The Community Mobility Committee shall help Charlottesville and Albemarle develop strategies to decrease the dependence on the single occupant automobile.

### **CMC's Mission is to:**

The Committee will focus on strategies for increasing ridership on transit; increasing participation in carpooling and vanpooling; and helping the region prepare for initiatives such as ITS and light rail transit (LRT). It will coordinate efforts with bicycling and walking and other related initiatives and programs. The Committee will report no less than quarterly to the MPO Technical Committee and Policy Board.

*Committee Membership:* The Committee includes a core group from the MPO Technical Committee and three additional representatives (one from the City and two from Albemarle). Private sector transit providers will receive meeting notices and are welcome to participate in discussions.

*The Committee meets the fourth Tuesday of each month at 9:00 a.m. in the Thomas Jefferson Planning District Commission Office.*

### *Composition of Community Mobility Committee members include:*

Charlottesville Citizen Representative	JAUNT
Charlottesville Transit Service (CTS)	UTS
Charlottesville Neighborhood Development Services	RideShare
2 Albemarle Citizen Representatives	DRPT
Albemarle County Department of Community Development	VDOT
Bicycling and Walking Representatives	

**Deleted: Route 29 Bypass Design Planning Citizens Advisory Committee¶**

**¶**  
*Mission¶*

An advisory committee appointed by the Charlottesville-Albemarle Metropolitan Planning Organization (MPO) will develop a community consensus on issues related to vehicle, pedestrian, bicycle, and transit transportation on the Route 29 bypass. The committee will work with VDOT and the bypass design consultant during the design planning phase of the project. With a community consensus in place, communication with VDOT will be smoother as planned improvements are implemented.¶

¶

*Scope of Study¶*

Bypass design issues to be addressed by the advisory board concern community needs and preferences. Technical facility design issues will be addressed by VDOT as customary, with the advisory board's report as a resource for guidance on community needs and preferences. The board will present a final report to the MPO evaluating the proposed design according to the criteria they establish. Staffing is provided by the MPO, working with the City, County, and VDOT staff.¶

¶

The committee meets on an as-needed basis to evaluate information as it is developed by VDOT. The meeting dates are selected according to the convenience of the committee members.

**DRPT**

Virginia Department of Rail and Public Transportation

## Charlottesville- Albemarle Metropolitan Planning Organization (MPO) Area Transportation Projects Project Status Matrix

	Project Name/Description	Lead Jurisdiction	Project Lead	Last Milestone Completed & Jurisdiction Responsible	Upcoming Milestone & Jurisdiction Responsible	Date of Next Milestone	Current Project Status	Estimated Project Completion Date
1	<u>Hillsdale Drive Safety Improvements</u>  <b>UPDATED</b>	Albemarle County	Juan Wade	Final plans completed.	Project contract to be signed in February or March	Feb/March 2009	Bidding project	Spring 2009
2	<u>Hillsdale Drive Extension</u>	Charlottesville	Jeanette Janiczek	Location Study complete. FONSI approved 4/06.	Design Public Hearing	Spring 2009	City staff and VDOT currently reviewing 30% plans.	2009 (preliminary engineering / design portion)
3	<u>Meadowcreek Parkway</u> New 2-lane road connecting McIntire Rd. to Rio Rd.	VDOT	Greg Krystyniak	City portion: R/W notice to proceed County portion: advertised -- VDOT	City portion: Utility relocation -- VDOT County portion: Construction -- VDOT	City portion: (Delayed pending right of entry agreements) County portion: late winter 2009	City portion – section 106 process ongoing.  County portion – Advertised.	Fall 2011
4	<u>Rt. 250 Bypass Interchange at McIntire Rd</u>	Charlottesville	Jeanette Janiczek	Citizen Info Meetings (CIM) #1 held 2/23/06, #2 held 6/14/06. CC presentation 8/7/06, MPO Policy presentation held 11/15/06. Planning Comm. presentation held 6/12/07. CC presentation 7/2/07. CC Work Session 6/4/08.	Currently working with Consulting Parties concerning Section 106 – Historic Resources	2009	City Council selected a preferred alternative design concept – G1 with modified trail system. Design work will continue – focus on bridge, ped connections, etc.	2009
5	<u>250 Bypass Commuter Trail (McIntire Park to Dairy Road bridge)</u>	Charlottesville	Chris Gensic	Plans at 50% - City with consultant help.	1 - Finalize plans 2 - Determine if crushed mall brick can be used	2009	In design	Spring 2009
6	<u>Belmont Bridge</u>	Charlottesville	Jeanette Janiczek	Cost benefit analysis supports full replacement	Agreement finalize with design consultant.	Winter 2009	Design RFP advertised – City currently in process of selecting/negotiating with consultant firm.	Unknown

**Charlottesville- Albemarle Metropolitan Planning Organization (MPO) Area Transportation Projects  
Project Status Matrix**

	<b>Project Name/Description</b>	<b>Lead Jurisdiction</b>	<b>Project Lead</b>	<b>Last Milestone Completed &amp; Jurisdiction Responsible</b>	<b>Upcoming Milestone &amp; Jurisdiction Responsible</b>	<b>Date of Next Milestone</b>	<b>Current Project Status</b>	<b>Estimated Project Completion Date</b>
7	<u>JPA Bridge</u> Bridge replacement over Norfolk Southern Rail Road	VDOT	Tracy Elliott	Right of Way Acquisition Authorized - VDOT	Completion of utility relocations -- VDOT	Spring 2009	RW acquisition process ongoing. Design detail coordination with city staff. Revision of plans started. <b>Revisions complete, R/W to finish by April/Utility relocation to begin in May 2009.</b>	Nov 2009 Ad date. CN in Spring of 2010.
8	<u>Southern Parkway</u> New East-West connection between Avon St. and 5th St.	VDOT	Joel DeNunzio	Project placed in Secondary Six Year Plan – VDOT & Albemarle	PE Authorization (2012) - VDOT		Awaiting accrual of PE Funds	Unscheduled Construction
9	<u>Water Street Bike/Ped Path</u>	Charlottesville	Chris Gensic	\$303,000 Federal grant awarded. Advising Coal Tower developer of grant conditions.  No land to be acquired – transfer funds	Design roadway section to add multi-use trail  Pre-construction paperwork.	Property Survey complete  Historic & Enviro. Appvl– Summer 2008	No lease from Railroad, build without extra land using City funds – TEA grant project shifted to “Water Street Extd. to Meade Park”	2009 – Meade section 2010 or later for developer section
10	<u>29H250 Phase II</u> Priority projects include possible lane addition on 29S from Hydraulic to 250W ramp, addition of lane on ramp, and addition of lane on 250W to Barracks road exit.	Charlottesville	Jeanette Janiczek	Funding allocated for PE (mixture of primary funds, revenue sharing grant, proffer, and local funding)	Continued Coordination between City, VDOT and developer		Traffic Analysis Being Completed for VDOT Approval and Albemarle Place Proffer Amended	Unknown
11	<u>Georgetown Rd.</u> Rte 656 – Spot Imp., sidewalk & safety features	VDOT	Tracy Elliott	Scoping - VDOT	Preliminary Design – VDOT	Winter -Spring 2008	Preliminary design work ongoing. County staff checking for older drainage easements. <b>Plans being completed for Spring 09 PFI</b>	Ad date –Feb 2011 Construction phase start.
12	<u>Rio Mills Rd.</u> Hard-surfacing Rte. 643	VDOT	Joel DeNunzio	SERP completed	Develop preliminary plans and stream crossing design	undetermined	Project removed from Albemarle County SSYP.	Unknown
13	<u>Dickerson Rd.</u> Hard surfacing Rte. 606	VDOT	Joel DeNunzio	PE Authorized – VDOT Project approved as Priority 12 of the County Six Year Secondary Road Priority List in January 2006.	Project put on hold due to funding			undetermined

**Charlottesville- Albemarle Metropolitan Planning Organization (MPO) Area Transportation Projects  
Project Status Matrix**

	<b>Project Name/Description</b>	<b>Lead Jurisdiction</b>	<b>Project Lead</b>	<b>Last Milestone Completed &amp; Jurisdiction Responsible</b>	<b>Upcoming Milestone &amp; Jurisdiction Responsible</b>	<b>Date of Next Milestone</b>	<b>Current Project Status</b>	<b>Estimated Project Completion Date</b>
14	<u>Jarman's Gap Rd.*</u> Pedestrian, bicycle, and turn lane improvements on Rte. 691	VDOT	Brian Arnold	Design Public Hearing held	Right of Way Acquisition	EARLY 2009 R/W	Proceeding with administrative adjustments as a result of splitting project into 2 phases. Phase I cost, from Route 240 to Jarman Lake Road. Phase II cost, from Jarman Lake Road to Route 684. Utility Field Inspection Scheduled for late October 2008. Plans are being finalized for RW submission.	2010 Construction Start
15	<u>Fontaine Avenue</u> Pedestrian, bicycle and turn lane improvements	VDOT	Greg Krystyniak	Design Public Hearing approved	Project put on hold due to funding		Project currently without CN funding. Scope to be reevaluated <i>Bike lanes striped from Maury to Lewis</i>	Unscheduled Construction
16	<u>Regional Transit Authority:</u> Work to secure enabling legislation to form an Authority, and to levy taxes or fees to finance transit in the urban area.  <b>UPDATED</b>	MPO	Melissa Barlow	Joint Working Group (JWG) of City/County elected officials have been kept abreast of activities in the General Assembly 2009 session. Two bills were introduced by Delegate Toscano. The funding options bill was defeated in subcommittee and the enabling legislation is still in discussion.	Feedback from General Assembly on outcome of enabling bill.	Feb/Mar 2009	Project awaiting response from GA.	Continuous until RTA established.

\* Project located outside of MPO area.